



STEWARDSHIP ACTIONS

These methods will help ensure that all elements of the District's strategic plan becomes part of the community's awareness, the District's management culture, and its everyday operations.

EXTERNAL

1. Communicate the strategic plan's mission, vision and values to our community and customers through various documents and meetings.
2. Report progress to the Board of Directors and our community through semi-annual Scoreboard reports.
3. Integrate the strategic plan's goals into the Board of Directors review and approval of the District's budget.
4. Review and update the strategic plan, on an annual basis.
5. Communicate the strategic plan's progress to our community and customers, on an annual basis.

INTERNAL

1. Incorporate the strategic plan's goals, initiatives and action steps in the work performance evaluations of all senior managers and staff.
2. Conduct quarterly meetings of the General Manager and all District employees to review progress (positive and negative) and ask for input in achieving the strategic plan's mission, visions, and values.
3. Conduct regular manager/subordinate staff meetings to review the plan's implementation. Seek employee feedback and guidance.
4. Conduct quarterly Management Team meetings where members review the plan's implementation (including scoreboard updates), provide feedback, and make adjustments as appropriate.
5. Energize employees through acknowledgement and recognition of their contributions towards achieving strategic goals.

LACSD PLANNING CALENDAR (FY 2007-09)

ACTIVITIES		FY 2006					FY 2007					FY 2008					FY 2009									
		2005	2006-2007				2007-2008					2008-2009														
		O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O
1	Board, staff and community develop District Strategic Plan	X	X	X	X																					
2	Board approves District Strategic Plan				X																					
3	Staff develops FY 2007 operating and capital budget			X	X	X																				
4	Exec Committee reviews budget and cash flow for FY 2007 and provides policy direction to staff				X	X	X	X	X																	
5	Staff revises and finalizes FY 2007 budget					X	X	X																		
6	Board adopts FY 2007 budget							X																		
7	Board reviews first semi-annual strategic scoreboard report							X	X																	
8	Board and staff modifies District Strategic Plan to guide FY 2008 budget									X	X	X														
9	Staff develops FY 2008 operating and capital budget integrated with Strategic Plan									X	X	X														
10	Board reviews FY 2007 mid-year Strategic Plan Scoreboard and Budget reports									X	X															
11	Exec Committee reviews budget and cash flow for FY 2008 and provides policy direction to staff									X	X	X	X	X												
12	Board adopts FY 2008 budget													X												
13	Board reviews FY 2007 year end strategic scoreboard and budget report													X	X											
14	Board and staff modifies District Strategic Plan to guide FY 2009 budget															X	X	X								
15	Staff develops FY 2009 operating and capital budget integrated with Strategic Plan															X	X	X								
16	Board reviews FY 2008 mid-year Strategic Plan Scoreboard and Budget reports															X	X									
17	Exec Committee reviews budget and cash flow for FY 2009 and provides policy direction to staff															X	X	X	X	X						
18	Board adopts FY 2009 budget																				X					