



August 13, 2021

VIA EMAIL: [REDACTED]

**Re: Public Records Act Request Received Via Email August 12, 2021**

Dear [REDACTED]

This letter responds to your request for records under the California Public Records Act (Gov. §§ 6250 – 6276.48) received via email on August 12, 2021, in which you requested the information below:

*“Monthly Permit Report of all construction permits (commercial and residential) issued in the last 3 months. With property address, contractor and contractor contact information.”*

On August 13, 2021, I contacted you via telephone at ([REDACTED]) to clarify the information you were seeking. During our conversation, I explained to you the services that our District provides. Lake Arrowhead Community Services District issues water connection permits, sewer connection permits, and encroachment permits and does not issue building or “construction permits.” Therefore, the District does not have a “monthly permit report of all construction permits (commercial and residential).” Please contact San Bernardino County regarding your request for records.

If you have any questions concerning this letter, please feel free to contact me at (909) 336 -7117 or [kfield@lakearrowheadcsd.com](mailto:kfield@lakearrowheadcsd.com).

Sincerely,

A handwritten signature in purple ink that reads "Kathleen Field". The signature is written in a cursive style.

Kathleen Field  
Executive Assistant

Cc: Catherine Cerri, General Manager

**Water/Wastewater Systems**

P.O. Box 700

Lake Arrowhead, CA 92352

(909) 336-7100

(909) 337-3145 Fax