



July 26, 2018

**VIA EMAIL**

Bruce Field

**Re: Public Records Act Request Received July 19, 2018**

Dear Mr. Field,

This letter responds to your request for records under the California Public Records Act (Gov. §§ 6250 – 6276.48), received July 19, 2018. You requested the following information:

1. *A list of “key personnel for succession planning.”*

The District does not have or maintain, in its custody or control, any records which might provide a “list of key personnel for succession planning.”

Additionally, under the PRA, the District is not required to create records that do not already exist in order to satisfy a request for records. (Rosenthal v. Sigmund Hansen, (1973) 34 Cal.App.3d 754, 758 [records not in existence but to be prepared in the future are not required to be furnished].) The language of the Public Records Act clearly pertains to records and documents that currently exist and are stored in some form by the District.

Please be assured that District staff members have made every effort to respond effectively to your request. If you have any questions concerning this letter, please feel free to contact me at (909) 336 -7117 or [kfield@lakearrowheadcsd.com](mailto:kfield@lakearrowheadcsd.com).

Sincerely,

A handwritten signature in black ink that reads "Kathleen Field".

Kathleen Field  
Executive Assistant

**Water/Wastewater Systems**

P.O. Box 700

Lake Arrowhead, CA 92352

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(909) 337-3145 Fax