



September 15, 2016

VIA EMAIL

William Schweiss

RE: Public Records Act Request Received September 6, 2016

Dear Mr. Schweiss:

This letter responds to your request for records under the California Public Records Act (Gov. Code §§ 6250 – 6276.48), received on September 6, 2016. We are responding to your request as follows:

1. *provide copies of: (a) who "pulled the footage" and when. (b) canceled check front/back or electronic payment record. (c) work order, including any special instructions even if such work orders are email. (d) all emails referring to "attempt" video job.*

In response to item #1, please clarify what "payment record" you are seeking. District staff will need additional time to search for documents responsive to your request.

2. *provide copies of all contracts for any security video services relative to bernina facility. this was not included in just received CPRA response*

In response to item # 2, the District does not have a contract for "security video services".

We anticipate providing documents responsive to your request on or before September 30, 2016. We will notify you closer to the date of any applicable charges for your request.

Sincerely,

Kathleen Field
Kathleen Field
Executive Assistant

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