



September 2, 2016

VIA EMAIL

William Schweiss

RE: Public Records Act Request Received August 29, 2016

Dear Mr. Schweiss:

This letter responds to your request for records under the California Public Records Act (Gov. Code §§ 6250 – 6276.48), received on August 29, 2016. We are responding to your request as follows:

1. *“i demand immediate access and/or copies of the report itself including all supporting evidence given to the Board that is referenced by n.potter's August 3, 2016 letter to me. said report & evidence was intended to be used by Board to determine my concerns addressed to the Board. how can i know what i am facing when everything is verbal and under control of the general manager?”*

In response to item #1, the District will not be providing “the report” referenced above. The report is exempt from disclosure pursuant to Government Code section 6254(c) because it is part of a personnel investigation and would constitute an unwarranted invasion of privacy.

Because the District is not providing the exempt document described above, the Public Records Act requires the District to provide a written response when a records request is denied, either in whole or in part. (Gov. Code § 6255, subd. (b).) The Public Records Act also requires that notification of denial of any request for records must include the names and titles or positions of each person responsible for the denial. (Gov. Code § 6253, subd. (d).) With the name and title of the undersigned, this letter fulfills both of the aforementioned legal requirements.

Sincerely,

Kathleen Field

Kathleen Field
Executive Assistant

Water/Wastewater Systems

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