



August 10, 2016

**Via U.S. Mail and Email**

William Schweiss

**RE: Public Records Act Request Received August 4, 2016**

Dear Mr. Schweiss:

This letter responds to your request for records under the California Public Records Act (Gov. Code §§ 6250 – 6276.48), received via email on August 4, 2016. You requested the following:

1. *“Surrender the computer log of each video surveillance camera to bernina water treatment plant for 24 hrs before & after "attempt". especially as to who entered commands*

The District does not have any records that respond to item 1 of your request. The surveillance system has limited capacity to store data. At most, the system can store data for only a few weeks, depending on how much activity is recorded. When the system reaches its capacity, it then overwrites the existing data.

2. *“Surrender the actual unedited video of same”*

The District can provide a copy of the “unedited video” for the time frame referenced in item 1 above. However, you will be required to pay for the cost of the duplication, pursuant to Government Code section 6253.9(a)(2)<sup>1</sup>. The District’s IT Consultant estimates that a 100GB flash drive or equivalent will be required for a copy of the video, and the estimated cost for the flash drive is \$30.00. Also, you will need special software in order to view the video in its native format. You can download a free 15-day trial version of the software at <http://blueirissoftware.com/download/>. To receive the flash drive with the video files, you must submit payment for the flash drive to this office in

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<sup>1</sup> “...The cost of duplication shall be limited to the direct cost of producing a copy of a record in an electronic format.” (Gov. Code § 6253.9, subd. (a)(2).)

**Water/Wastewater Systems**

P.O. Box 700

Lake Arrowhead, CA 92352

(909) 336-7100

(909) 337-3145 Fax

cash or by check payable to "Lake Arrowhead Community Services District." Once the District receives your payment for the duplication cost; the video files will be copied onto the flash drive and made available for pick-up. We can also mail the flash drive to you, if you will provide a mailing address.

As an alternative, the District can convert the video to MP4 format. However, to receive a converted version of the video, you will be required to pay for the cost of a flash drive and for the consultant's time required to prepare the converted video, pursuant to Government Code section 6253.9(b).<sup>2</sup> Our IT Consultant estimates that it will take six (6) hours to convert the video to MP4 format. The hourly cost for the consultant is \$139. The total cost for six (6) hours of the consultant's time to convert the video to MP4 format would be \$834. Including the cost of the flash drive (\$30.00), the total cost for the converted video would be \$864. As noted above, you would need to first submit payment and then the video files would be converted and copied onto the flash drive.

Please let us know which alternative that you prefer for receiving a copy of the video.

Sincerely,



Kathleen Field  
Executive Assistant

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<sup>2</sup> "...the requester shall bear the cost of producing a copy of the record, including the cost to construct a record, and the cost of programming and computer services necessary to produce a copy of the record..." (Gov. Code § 6253.9, subd. (b).)