

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

MEMORANDUM

DATE: May 23, 2017

TO: BOARD OF DIRECTORS
Lake Arrowhead Community Services District

FROM: 
CATHERINE CERRI, General Manager

SUBJECT: BOARD MEMBER COMPENSATION

A. RECOMMENDATION

Adopt Resolution 2017-08 Amending Board Policies Manual Section 4.0 changing Board Member Compensation from \$50 to \$100 per meeting.

B. REASON FOR RECOMMENDATION

The current compensation amount paid by the District to its board members is significantly lower than other water agencies and what is permitted by law.

C. BACKGROUND INFORMATION

LACSD Board member compensation has not changed since 1996 when it was reduced to \$50. In 2006, Government code 61047(a) set base compensation at \$100 per day of service for board members to attend up to 6 meetings, trainings or conferences per month. Water Code 20202 authorizes increases up to 5% annually. A change in compensation from \$50 to \$100 may be adopted by resolution. Increases above \$100 per meeting would be adopted by ordinance. Board members may waive any or all payments.

LACSD Board Member Compensation History

Year	\$ per meeting	Max meetings per month	Ordinance	Rescinded
1987	100	6		1994
1994	130	10	39	1996
1995	136	10	39	1996
1996	143	10	39	1996
1996	50	6	41	1998
1998	50	6	44	2008
2008	50	6	71	

Board Member Compensation Survey Results

Agency	Compensation
Big Bear Lake DWP	\$400 per month flat
Crestline Sanitation	\$100 per meeting, max \$300 per month
Crestline Village Water	\$100 per meeting, max \$600 per month
Running Springs	\$100 per meeting
Cucamonga Valley Water	\$250 per meeting, max \$2,500 per month
Rim of the World School District	\$265 per month flat
Mountains Community Hospital	Health insurance, \$0 compensation
Rim of the World Park & Rec	\$0 compensation
Lake Arrowhead CSD	\$50 per meeting

D. FISCAL INFORMATION

If every board member attended one meeting per month, the total fiscal impact would be \$3,000 per year

E. ATTACHMENTS

Resolution 2017-08

RESOLUTION NO. 2017-08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LAKE ARROWHEAD COMMUNITY SERVICES
DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF
CALIFORNIA, AMENDING BOARD POLICIES MANUAL
SECTION 4.0 BOARD MEMBER COMPENSATION AND
RULES AND REGULATIONS REGARDING PAYMENT OF
COMPENSATION**

WHEREAS, Lake Arrowhead Community Services District (District) is a community services district organized and operating pursuant to California Government Code section 61000 et seq; and

WHEREAS, pursuant to Government Code section 61047, 61068 and Government Code section 53232 et seq., the District is authorized to adopt by resolution a written reimbursement policy specifying when a member of the Board of Directors may be reimbursed for expenses relating to travel, meals, lodging, and other actual and necessary expenses related to the performance of official duties including attendance at board meetings, professional conferences or similar meetings; and

WHEREAS, Resolution No. 2008-11 adopted by the Board of Directors on October 8, 2008, pursuant to Government Code Sections 53232.1, 53232.2, and 61207 established a compensation and reimbursement policy by resolution as authorized by Government Code Section 61047; and

WHEREAS, the Board of Directors wishes to adopt Resolution No. 2017-08 pursuant to Government Codes Sections 53232.1, 53232.2 and 61047 amending Board Member Compensation and Rules and Regulations Regarding Payment of Compensation as set forth in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Lake Arrowhead Community Services District as follows:

1. The Board approves and adopts the amended Board Member Compensation and Rules and Regulations Regarding Payment of Compensation attached to and incorporated into this Resolution as Exhibit "A".
2. If the policies adopted pursuant to this Resolution are in conflict with any other adopted policies, the policies herein shall govern.
3. This Resolution shall be effective immediately after its adoption by the Board.

ADOPTED this 23rd day of May 2017 by the following vote:

**AYES:
NOES:
ABSTAIN:
ABSENT:**


Bill Thompson, President of the Lake
Arrowhead Community Services District
Board of Directors

ATTEST:

Kathleen Field, Secretary of the
Lake Arrowhead Community Services
District and to the Board of Directors

(SEAL)

EXHIBIT "A"

 <p>LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT BOARD POLICIES MANUAL</p>	Section 4.0
	Revision Date <u>02/11/2014</u> <u>05/23/2017</u>
<p>BOARD MEMBER COMPENSATION AND RULES AND REGULATIONS REGARDING PAYMENT OF COMPENSATION</p>	

4.1 Purpose

4.1.1 This section is enacted pursuant to Government Code Sections 53232.1 and 61047, to establish rules and regulations regarding payment of compensation for members of the Board of Directors of the Lake Arrowhead Community Services District.

4.2 Board Member Compensation

4.2.1 Members of the Board of Directors shall receive compensation of Fifty One Hundred Dollars (~~\$50~~\$100) for each meeting of the Board attended by him/her, or for each day's service rendered as a Director by request of the Board, not exceeding six (6) days or ~~\$300~~\$600 in any calendar month. A "day of service" means each meeting conducted pursuant to the Ralph M. Brown Act regardless of whether or not the meetings are held on the same day and authorized meetings as defined in the following section.

4.3 Authorized Meetings

4.3.1 Regular Board meetings, Workshops, and Special Board meetings which are properly noticed and at which a quorum of the Board is in attendance.

4.3.2 Standing committee and Ad-Hoc committee meetings.

4.3.3 Attendance at meetings that have been previously approved by the Board of Directors where attendance is in the best interests of the District. Examples of such meetings include, but are not limited to:

- a) Association of California Water Agencies (ACWA), two Annual meetings and the meetings of ACWA Region 9.

- b) Attendance at the three annual conferences of the California Association of Sanitation Agencies (CASA).
- c) Attendance at the monthly meetings of the Association of San Bernardino County Special Districts (ASBCD).

Such meetings also include meetings that come to the attention of the General Manager and the District with insufficient time to seek Board approval at a regular Board meeting. At the General Manager's ~~discretion~~ discretion, he/she may determine that attendance by a Board Member at these meetings is in the best interest of the District.

4.4 Authorization for Attendance at Meetings

The following is the procedure for obtaining approval for attendance at public meetings of other organizations, seminars, conferences, and other public meetings for which a Board member may be compensated when sufficient time to request such approval exist:

- 4.4.1** At each Regular Board meeting there will be an agenda item entitled "Board Member Meetings." This agenda item will allow Board members to seek Board prior approval for attendance at public meetings of other organizations, seminars, conferences, and other public meetings not previously planned for. Retroactive approval of non-authorized meetings is not allowed under the Government Code.

4.5 Meeting Attendance Reports.

- 4.5.1** A Board member who has attended an authorized meeting, seminar, or conference, as provided for in Section 4.3. or 4.4. of this Policy for which the Board member seeks compensation shall present a written report, and make a verbal report regarding the meeting, seminar, or conference at the next Regular Board meeting following such attendance.

4.6 Meeting and Conference Expense

- 4.6.1** Members of the Board of Directors shall be reimbursed for all actual expenses incurred in attending any meetings or in making any trips on official business of the Board when so authorized in

accordance with Sections 4.3.3 and as allowed by Government Code Section 53232.2.

- 4.6.2** Reimbursement for the cost of the use of a personal vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of the vehicle usage.
- 4.6.3** Reimbursements and costs incurred by directors including meeting stipends shall be reported publicly as required by law.