

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT**

**MEMORANDUM**

**DATE:**               **MAY 25, 2021**

**TO:**                   **BOARD OF DIRECTORS**  
**Lake Arrowhead Community Services District**

**FROM:**               **SCOTT SCHRODER, Engineering Manager**  
**CATHERINE CERRI, General Manager**

**SUBJECT:**           **CONSIDER AWARDING A CONSTRUCTION**  
**CONTRACT FOR THE BLUE JAY DECK**  
**IMPROVEMENTS PROJECT NO. 217**

**A.     RECOMMENDATION**

It is recommended that the Board of Directors:

1. Award a contract for the construction of the Blue Jay Deck Improvements Project No. 217 (“Project”) to Slater Waterproofing Inc (Slater) for their low responsive and responsible bid of \$44,630 and,
2. Authorize the General Manager to execute the contract, and,
3. Authorize the General Manager to approve change orders for the Project as required in the field during contract time for an amount not to exceed 15% of the original contract amount.

**B.     REASON FOR RECOMMENDATION**

On April 22 2021, District staff advertised for bids for contractors to remove and replace the existing waterproof coating over the workshop within the lower parking lot.

On May 13, 2021, the District received the one following bid:

	<b>Contractor</b>	<b>Total</b>
1	Slater Waterproofing Inc.	\$44,630

District staff reviewed Slater’s bid documents and verified its license and DIR registration. Slater is qualified to do this work.

## **C. BACKGROUND INFORMATION**

This project encompasses improving and waterproofing the existing elevated deck that is over the workshop within the lower parking lot at the District's Headquarters in Blue Jay. This is a concrete structure that has a poured-in-place slab over a non-vented metal pan. CMU/retainer walls surround the occupied space to be waterproofed. There is an existing, worn, failed coating on the deck. Rain and snowmelt leak through the failed coating into the workshop below.

## **D. FISCAL IMPACT**

The cost associated with the approval of this item is \$44,630 plus 15% contingencies of \$6,695 for a total of \$51,324. The total project budget is \$45,000 and is included in the 2020-21 Budget. Funds will be provided by the Wastewater Capital Improvement Plan (Fund 210). There has been an increase in the cost of materials and labor since the budget was developed for this project.

## **E. ENVIRONMENTAL IMPACT**

This project is categorially exempt from the California Environmental Quality Act ("CEQA") under Title 14 of the California Code of Regulations, sections 15301 Existing Facilities (Class 1). The project is exempt from CEQA review under Class 1 because it consists of the minor alteration of existing public structures, facilities, mechanical equipment or topographical features, involving negligible or no expansion of the existing or former use.

## **F. ATTACHMENTS**

None