

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

MEMORANDUM

DATE: MARCH 23, 2021

TO: BOARD OF DIRECTORS
Lake Arrowhead Community Services District

FROM: SCOTT SCHRODER, Engineering Manager

CATHERINE CERRI, General Manager

SUBJECT: CONSIDER AWARDING A PROCUREMENT
CONTRACT FOR THE WWPS 18 PUMP
ASSEMBLY PROCUREMENT PROJECT NO. 224

A. RECOMMENDATION

It is recommended that the Board of Directors:

1. Award a procurement contract for the provision of three (3) replacement pumps for Wastewater Pump Station No. 18 (WWPS #18), Project No. 224 (“Project”) to Charles P. Crowley Company. (“Crowley”), for their low responsive and responsible bid of \$64,030, including taxes and shipping; and,
2. Authorize the General Manager to execute the contract.

B. REASON FOR RECOMMENDATION

On February 11 2021, District staff advertised for bids for the provision of four (4) replacement pumps for Wastewater Pump Station No. 18 Project No. 224. On March 4, 2021, the District received the following bids:

| | Contractor | Total |
|---|--------------------|--------------|
| 1 | Charles P. Crowley | \$64,030 |
| 2 | DXP Enterprises | \$76,377 |
| | | |

C. BACKGROUND INFORMATION

WWPS #18 is located at the lowest point of Tract 12783-2 within Cedar Ridge Drive. It pumps wastewater from the lower area of the collection system to a point where it then flows by gravity to the Willow Creek Wastewater Treatment Plant. The existing pumps in WWPS #18 have been in service for over 30 years and are in need of replacement. The pumps have fulfilled their useful lives. This project will increase the reliability of WWPS #18, as well as the overall wastewater collection system. District Staff will be installing the new pumps.

D. FISCAL IMPACT

Funding for this procurement project will be provided by the Wastewater Capital Improvement Fund 210. The budget for Fiscal Year (FY) 20/21 includes \$100,000 for the entire project. The procurement portion of the project is within the budgeted amount. The remaining \$35,970 is budgeted to include the costs for new check valves, new gate valves, new fittings, new sump pump, recoating of the interior of the “dry well”, and the necessary District labor to install the new pumps and appurtenances.

E. ENVIRONMENTAL IMPACT

This item is an administrative action; therefore, it is not subject to the California Environmental Quality Act (“CEQA”).

F. ATTACHMENTS

None