

# LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

## MEMORANDUM

**DATE:** MAY 26, 2020

**TO:** BOARD OF DIRECTORS  
Lake Arrowhead Community Services District

**FROM:** CATHERINE CERRI, General Manager

**SUBJECT:** GENERAL MANAGERS REPORT

### A. RECOMMENDATION

This is an information item only.

### B. REASON FOR RECOMMENDATION

This is an information item only.

### C. BACKGROUND INFORMATION

The District has returned to Risk Level 2 of its Infectious Disease Emergency Plan. All staff are working at their assigned locations with enhanced prevention activities in compliance with California's COVID-19 Industry Guidance for Energy and Utilities which is included in the correspondence packet. All staff are expected to comply with these guidelines. Certain staff have split start times to keep crews separated and to avoid congestion in the locker room.

While April revenue numbers are not yet available, water deliveries and meter data give us an indication of future revenue. In April 2020, water delivered to the distribution system was 2% higher than in April 2019. Total metered units were 4% lower than the prior year but higher than budget by 9%. Commercial usage was down 49% while residential was up 1% compared to prior year. Commercial accounts normally use approximately 10% of the District's water so the impact from the decline in this sector is less impactful on revenue. The California Special Districts Association is advocating on behalf of special districts to receive federal funding for revenue losses and delinquencies related to the COVID-19 pandemic.

The District saw a 9% increase in late payments in March 2020 compared to March 2019. The overall Accounts Receivable balance has increased by 12%. Approximately 3% of the receivable increase is due to an increase in revenue. The

receivable balance as of March 31, 2020 was \$1,175,000. The balance has since declined. On April 30, 2020, the receivable balance was \$972,000. This decline could be due to one less billing cycle in April.

The District expects to have upgraded communications installed at three of its facilities by the end of May 2020: Grass Valley Wastewater Treatment Plant, Cedar Glen Water Treatment Plant and the future Corporate Yard property on Rouse Ranch Rd.

In 2021, the District will need to update its Urban Water Management Plan and its Watershed Sanitary Survey. A new report for America's Water Infrastructure Act will also be required. District staff are currently reviewing the guidelines and applicable laws and are making an assessment. We believe much of these reports can be prepared internally. A seismic risk assessment will need to be prepared by a consultant.

Lake Update

As of May 18, 2020, Lake Arrowhead was still at full capacity and overflowing. The area has received 28" of precipitation in the current water year. Normal rainfall is 35" – 40" per year.

**D. FISCAL IMPACT**

This is an information item only.

**E. ENVIRONMENTAL IMPACT**

This is an information item only.

**F. ATTACHMENTS**

- None