



LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT MEETING AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

DATE: November 14, 2023
TIME: 5:30 p.m.

POSTING: This agenda was posted prior to 5:00 p.m. on November 8, 2023, at the District Board Room, District Office, & the District Website.

Meeting Location

LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104, Blue Jay, CA 92317

The Board meeting is an in-person meeting, and the telephone and video options are being provided solely for the convenience of the public. If there is a disruption of the telephone or video capabilities during the Board meeting, the meeting will continue in person without interruption.

Participants will have the opportunity to speak during the Public Comment period (for topics not on the agenda) and during each of the items on the agenda.

Any person wishing to submit written public comments via email, please do so by Monday, November 13, 2023, by 4:30 p.m. to administration@lakearrowheadcsd.com.

Video Access

To join the meeting using a computer, tablet, or smartphone, use the link listed below: <https://us02web.zoom.us/j/9093367117?pwd=eDh5Rng4aXc4MEp2V0NPcm5udlhMQT09>
To comment by video, use the **raise hand feature** to request to speak during the Public Comment period (for topics not on the agenda) or during each item on the agenda. If there is more than one raised hand, you will be identified and called on one at a time. When recognized by the Board President, use the unmute audio button and mute the audio when finished speaking.

Telephone Access

To join the meeting using a telephone, call the phone number listed below
+1 (669) 900-6833 enter the **Meeting ID: 909 336 7117** and **Passcode: 7117**.
If you wish to speak on an item, please wait for the Board President to call for public comment on the item you wish to comment. Phone callers can press *9 to activate the raise hand feature. If there is more than one caller, you will be identified and called on one at a time. Please press *6 to unmute, then *6 to self-mute when finished speaking.

If you experience issues calling into the meeting or during the meeting, please send an email to administration@lakearrowheadcsd.com.

- A. CALL TO ORDER – John Wurm, President**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG**
- C. AGENDA POSTING CERTIFICATION**
- D. ROLL CALL**
- E. APPROVAL OF AGENDA (Additions and/or Deletions)**

- F. PUBLIC COMMENT**

This portion of the agenda is reserved for the public to speak to the Board of Directors on matters within the jurisdiction of the Lake Arrowhead Community Services District that are not on the agenda. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed.

Any person attending in person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration. The form is submitted to the Clerk of the Board.

- G. SPECIAL RECOGNITION OF RETIRING EMPLOYEE STEVE PAPP**

- H. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

- 1. Approval of Minutes.**
September 26, 2023 Regular Board Meeting Minutes

- 2. Consider Accepting the Lake Arrowhead Country Club (LACC) Well #1 Study Rehabilitation Project No. J106 as Complete.**

I. INFORMATION AND DISCUSSION ITEMS

3. Departmental Reports.

a. Engineering Manager’s Report – Capital Improvement Program Update Third Quarter 2023

b. Update on the District Corporation Yard, Project No. 177

c. Field Operations Manager’s Third Quarter Report 2023

d. Human Resources Manager’s Third Quarter Report 2023

e. Operations Manager’s Report

This is an Information item.

4. Hillside Ponds Technical Report from the United States Bureau of Reclamation.

This is an information item.

(Presenter: Catherine Cerri, General Manager)

5. Public Information and Communication Update.

This is an information item.

(Presenter: Catherine Cerri, General Manager)

6. General Manager’s Report.

This is an information item.

(Presenter: Catherine Cerri, General Manager)

J. ACTION ITEMS

7. Consider Accepting and Filing the Fiscal Year 2022-23 Annual Comprehensive Financial Report.

(Presenter: John O’Brien, Finance Manager)

8. Consider Awarding a Professional Services Contract with Frontier to Construct and Install Fiber Optic Communications to the Willow Creek Wastewater Treatment Plant and Find the Project Categorically Exempt from California Environmental Quality Act.

(Presenter: Matt Brooks, Operations Manager)

9. **Consider Approving the Purchase of Two New Fleet Vehicles and Consider the Declaration of Two Fleet Vehicles as Surplus Equipment and Plan for Disposal of the Surplus Equipment.**
(Presenter: Matt Brooks, Operations Manager)

K. BOARD MEMBER MEETINGS

Board members will have the opportunity to seek Board approval for attendance at meetings of other organizations, seminars, conferences, and other meetings not previously planned for and to report on meetings that they have attended.

L. BOARD MEMBER COMMENTS

M. CLOSED SESSION

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel – Existing Litigation.**
Paragraph (1) of subdivision (d) of Section 54956.9
Name of Case: City of Camden v. 3M Company, Settlement Agreement Between Public Water Agencies and DuPont and 3M re: PFAS Class Action

N. OPEN SESSION

The Board will come out of Closed Session and report on any action taken.

O. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary (909) 336-7117, or email administration@lakearrowheadcsd.com. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317, and our website at www.lakearrowheadcsd.com.