



## LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT MEETING AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS

**DATE:** January 24, 2023  
**TIME:** 5:30 p.m.

**POSTING:** This agenda was posted prior to 5:00 p.m. on January 19, 2023, at the District Board Room, District Office, & the District Website.

Pursuant to AB 361 and state and local recommendations for social distancing in response to the COVID-19 emergency, the meeting will be conducted as a hybrid meeting (in-person and via Zoom Meeting).

In-Person Public Participation: Members wishing to attend the board meeting in-person should be prepared to wear a face covering.

#### Meeting Location

LACSD Blue Jay Board Room  
27307 State Hwy. 189, Suite 104, Blue Jay, CA 92317

Participants will have the opportunity to speak during the Public Comment period (for topics not on the agenda) and during each of the items on the agenda.

Any person wishing to submit written public comments via email, please do so by Monday, January 23, 2023, by 4:30 p.m. to [administration@lakearrowheadcsd.com](mailto:administration@lakearrowheadcsd.com).

#### Video Access

To join the meeting using a computer, tablet, or smartphone, use the link listed below: <https://us02web.zoom.us/j/9093367117?pwd=eDh5Rng4aXc4MEp2V0NpM5udlhMQT09>  
To comment by video, use the **raise hand feature** to request to speak during the Public Comment period (for topics not on the agenda) or during each item on the agenda. If there is more than one raised hand, you will be identified and called on one at a time. When recognized by the Board President, use the unmute audio button and mute the audio when finished speaking.

#### Telephone Access

To join the meeting using a telephone, call the phone number listed below  
**+1 (669) 900-6833** enter the **Meeting ID: 909 336 7117** and **Passcode: 7117**.

If you wish to speak on an item, please wait for the Board President to call for public comment on the item you wish to comment. Phone, callers can press \*9 to activate the raise hand feature. If there is more than one caller you will be identified and called on one at a time. Please press \*6 to unmute then \*6 to self-mute when finished speaking.

If you experience issues calling into the meeting or during the meeting, please send an email to [administration@lakearrowheadcsd.com](mailto:administration@lakearrowheadcsd.com).

- A. CALL TO ORDER – John Wurm, President**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG**
- C. ADMINISTER OATH OF OFFICE**
- D. AGENDA POSTING CERTIFICATION**
- E. ROLL CALL**
- F. APPROVAL OF AGENDA (Additions and/or Deletions)**
  
- G. PUBLIC COMMENT**

This portion of the agenda is reserved for the public to speak to the Board of Directors on matters within the jurisdiction of the Lake Arrowhead Community Services District that are not on the agenda. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed.

Any person attending in person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration. The form is submitted to the Clerk of the Board.

#### **H. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board member for questions or discussion.

- 1. Consider Authorizing Virtual Board and Committee Meetings Pursuant to AB 361.**
  
- 2. Approval of Minutes.  
December 13, 2022 Regular Board Meeting Minutes.**

3. **Consider Approving a Revised 2023 Managers, Supervisors and Confidential Employees (MSCEU) Salary Schedule.**
4. **Consider Approving a Revised 2023 Utility Workers Union of America, Local 557 Salary Schedule.**
5. **Consider Accepting I & I Manhole Rehabilitation 2022 Project No. 235 as Complete.**

**I. INFORMATION AND DISCUSSION ITEMS**

6. **Departmental Reports.**
  - a. **Engineering Manager's Report – Capital Improvement Program Update Fourth Quarter 2022**
  - b. **Field Operations Manager's Fourth Quarter Report 2022**
  - c. **Human Resources Manager's Fourth Quarter Report 2022**
  - d. **Operations Manager's Report**  
This is an information item.
7. **American Water Works Association (AWWA) Annual Water Audit Update.**  
This is an information item.  
(Presenter: Bridget Ortiz, Customer Service Supervisor)
8. **Yearly Review of Ordinance No. 65, Water Connection Policy of the Lake Arrowhead Community Services District.**  
This is an information item.  
(Presenter: Scott Schroder, Engineering Manager)
9. **Assembly Bill 2449 Summary of New Brown Act Law on Remote Meeting Attendance.**  
This is an information item.  
(Presenter: Joseph Byrne, General Counsel)
10. **General Manager's Report.**  
This is an information item.

(Presenter: Catherine Cerri, General Manager)

**J. ACTION ITEMS**

**11. Consider Awarding a Contract for Grass Valley Wastewater Treatment Plant Final Effluent Pump and Motor Assembly Procurement Project No. 241.**

(Presenter: Scott Schroder, Engineering Manager)

**K. BOARD MEMBER MEETINGS**

**L. BOARD MEMBER COMMENTS**

**M. CLOSED SESSION**

The Board will go into Closed Session to discuss:

**1. Conference with Legal Counsel – Existing Litigation.**

Paragraph (1) of subdivision (d) of Section 54956.9.

Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVIDS2019176

**N. OPEN SESSION**

The Board will come out of Closed Session and report on any action taken.

**O. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary (909) 336-7117, or email at [administration@lakearrowheadcsd.com](mailto:administration@lakearrowheadcsd.com). Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317, and our website at [www.lakearrowheadcsd.com](http://www.lakearrowheadcsd.com).