

**DRAFT**  
**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT**  
**MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: February 21, 2023

TIME: 5:00 p.m.

PLACE: LACSD Blue Jay Board Room  
27307 State Hwy. 189, Suite 104  
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***  
John Wurm, President  
Steve Boydston, Vice President

***Committee Members Absent:***  
None

***District Staff Present:***  
Catherine Cerri, General Manager  
Kathleen Field, Board Secretary

***Others Present:***  
None

The meeting of the Executive Committee was called to order at 5:04 p.m.

**PUBLIC COMMENT TIME**

There was no public comment received.

**REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES**

**1. January 17, 2023, Executive Committee Meeting Minutes**

Vice President Boydston **MOVED** and President Wurm **SECONDED** to approve the January 17, 2023, Executive Committee Meeting Minutes as distributed. The motion passed unanimously.

## DISCUSSION TOPICS

### 1. Future Meeting Agenda Review.

The Executive Committee and General Manager reviewed and discussed the February 28, 2023, Regular Board Meeting Agenda, which included the following: under the consent calendar, approval of the January 24, 2023, Board Meeting Minutes. Information items included an update on the District Corporation Yard Project No. 177, Finance Manager's Fiscal Year 2022-23 Financial Statements, Cash and Investment Report, Operations Managers Report, and the General Managers Report. Ms. Cerri announced that the District was one of three districts that won the CSRMA Workers Compensation Excellence Award. Under action items, the agenda included the award of three project contracts, which were the Edgewater to Village Cove Waterline Replacement, Wastewater Pump Station #7 Diesel Bypass Procurement, and the LACC Well #1 Study Rehabilitation Project which was not budgeted and was unexpected. Under the closed session were The City of Hesperia v. LACSD and public employee performance evaluation.

### 2. General Manager's Comments.

Ms. Cerri discussed converting a part-time position to a full-time janitorial/maintenance position; splitting the hours between the Blue Jay Office and the other District facilities. Currently, staff are doing the janitorial work and maintenance in addition to their other job responsibilities at the Blue Jay Office. At the other facilities, a part-time position provides outside landscaping and maintenance, and staff rotate the cleaning responsibilities. She provided information on contract help versus adding a position and discussed the pros, cons, and financial information. She commented that the California Air Resource Board (CARB) is implementing a new regulation on heavy-duty vehicle purchases over 8,500 pounds. 50 percent of vehicles will need to be zero-emission in the next two years, and 100% of the vehicle purchases will need to be zero-emission by 2027. Regarding the Dam Vault Upsize Project Outfall Line, after working with the Army Corps of Engineers for three years, it may go out to bid soon. She discussed the winter storm forecast and potential issues holding the February 28, 2023, regular board meeting. She discussed the requirements for posting the agenda at each teleconference location, adjourning the meeting, or canceling the meeting.

## ADJOURNMENT

There being no further business, Vice President Boydston **MOVED** and President Wurm **SECONDED** to adjourn the meeting. The meeting adjourned at approximately 5:46 p.m.

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Kathleen Field, Board Secretary