



**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

EXECUTIVE COMMITTEE MEETING AGENDA

DATE AND TIME
April 17, 2023, 5:00 p.m.

MEETING LOCATION
LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104, Blue Jay, CA 92317

POSTING: This agenda was posted prior to 5:00 p.m. on April 11, 2023, at the Board Room District Office and the District Website.

The Executive Committee meeting is an in-person meeting, and the telephone and video options are being provided solely for the convenience of the public. If there is a disruption of the telephone or video capabilities during the Executive Committee meeting, the meeting will continue in person without interruption.

Video Access

To join the meeting using a computer, tablet, or smartphone, use the link listed below:
<https://us02web.zoom.us/j/9093367117?pwd=eDh5Rng4aXc4MEp2V0NPcm5udlhMQT09>

Telephone Access

To join the meeting using a telephone, call the phone number listed below:
+1 (669) 900-6833 enter the **Meeting ID: 909 336 7117** and **Passcode: 7117**

- A. CALL TO ORDER** – John Wurm, Chairman
- B. PUBLIC COMMENT**
- C. REVIEW/APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES**
 - 1. February 21, 2023 Executive Committee Meeting Minutes**
- D. DISCUSSION TOPICS**
 - 1. Future Meeting Agenda Review.** Catherine Cerri, General Manager
 - 2. General Manager’s Comments.** The General Manager will offer comments on various District issues and topics.
- E. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary, at administration@lakearrowheadcsd.com or (909) 336-7117. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317, and our website at www.lakearrowheadcsd.com.

DRAFT
LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING

DATE: February 21, 2023

TIME: 5:00 p.m.

PLACE: LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
Catherine Cerri, General Manager
Kathleen Field, Board Secretary

Others Present:
None

The meeting of the Executive Committee was called to order at 5:04 p.m.

PUBLIC COMMENT TIME

There was no public comment received.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

1. January 17, 2023, Executive Committee Meeting Minutes

Vice President Boydston **MOVED** and President Wurm **SECONDED** to approve the January 17, 2023, Executive Committee Meeting Minutes as distributed. The motion passed unanimously.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The Executive Committee and General Manager reviewed and discussed the February 28, 2023, Regular Board Meeting Agenda, which included the following: under the consent calendar, approval of the January 24, 2023, Board Meeting Minutes. Information items included an update on the District Corporation Yard Project No. 177, Finance Manager's Fiscal Year 2022-23 Financial Statements, Cash and Investment Report, Operations Managers Report, and the General Managers Report. Ms. Cerri announced that the District was one of three districts that won the CSRMA Workers Compensation Excellence Award. Under action items, the agenda included the award of three project contracts, which were the Edgewater to Village Cove Waterline Replacement, Wastewater Pump Station #7 Diesel Bypass Procurement, and the LACC Well #1 Study Rehabilitation Project which was not budgeted and was unexpected. Under the closed session were The City of Hesperia v. LACSD and public employee performance evaluation.

2. General Manager's Comments.

Ms. Cerri discussed converting a part-time position to a full-time janitorial/maintenance position; splitting the hours between the Blue Jay Office and the other District facilities. Currently, staff are doing the janitorial work and maintenance in addition to their other job responsibilities at the Blue Jay Office. At the other facilities, a part-time position provides outside landscaping and maintenance, and staff rotate the cleaning responsibilities. She provided information on contract help versus adding a position and discussed the pros, cons, and financial information. She commented that the California Air Resource Board (CARB) is implementing a new regulation on heavy-duty vehicle purchases over 8,500 pounds. 50 percent of vehicles will need to be zero-emission in the next two years, and 100% of the vehicle purchases will need to be zero-emission by 2027. Regarding the Dam Vault Upsize Project Outfall Line, after working with the Army Corps of Engineers for three years, it may go out to bid soon. She discussed the winter storm forecast and potential issues holding the February 28, 2023, regular board meeting. She discussed the requirements for posting the agenda at each teleconference location, adjourning the meeting, or canceling the meeting.

ADJOURNMENT

There being no further business, Vice President Boydston **MOVED** and President Wurm **SECONDED** to adjourn the meeting. The meeting adjourned at approximately 5:46 p.m.

Kathleen Field, Board Secretary