



LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT MEETING AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

DATE: November 8, 2022
TIME: 5:30 p.m.

POSTING: This agenda was posted prior to 5:00 p.m. on November 3, 2022, at the District Board Room, District Office, & the District Website.

Pursuant to AB 361 and state and local recommendations for social distancing in response to the COVID-19 emergency, the meeting will be conducted as a hybrid meeting (in-person and via Zoom Meeting).

In-Person Public Participation: Members wishing to attend the board meeting in-person should be prepared to wear a face covering.

Meeting Location

LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104, Blue Jay, CA 92317

Participants will have the opportunity to speak during the Public Comment period (for topics not on the agenda) and during each of the items on the agenda.

Any person wishing to submit written public comments via email, please do so by Monday, November 7, 2022, by 4:30 p.m. to administration@lakearrowheadcsd.com.

Video Access

To join the meeting using a computer, tablet, or smartphone, use the link listed below: <https://us02web.zoom.us/j/9093367117?pwd=eDh5Rng4aXc4MEp2V0NPcm5udlhMQT09>
To comment by video, use the **raise hand feature** to request to speak during the Public Comment period (for topics not on the agenda) or during each item on the agenda. If there is more than one raised hand, you will be identified and called on one at a time. When recognized by the Board President, use the unmute audio button and mute the audio when finished speaking.

Telephone Access

To join the meeting using a telephone, call the phone number listed below **+1 (669) 900-6833** enter the **Meeting ID: 909 336 7117** and **Passcode: 7117**.
If you wish to speak on an item, please wait for the Board President to call for public comment on the item you wish to comment. Phone callers can press *9 to activate the raise hand feature. If there is more than one caller, you will be identified and called on one at a time. Please press *6 to unmute then *6 to self-mute when finished speaking.

If you experience issues calling into the meeting or during the meeting, please send an email to administration@lakearrowheadcsd.com.

- A. CALL TO ORDER – John Wurm, President**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG**
- C. AGENDA POSTING CERTIFICATION**
- D. ROLL CALL**
- E. APPROVAL OF AGENDA (Additions and/or Deletions)**

- F. PUBLIC COMMENT**

This portion of the agenda is reserved for the public to speak to the Board of Directors on matters within the jurisdiction of the Lake Arrowhead Community Services District that are not on the agenda. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed.

Any person attending in person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration. The form is submitted to the Clerk of the Board.

G. SPECIAL RECOGNITION FOR RUSSELL TOLTON

H. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

- 1. Consider Authorizing Virtual Board and Committee Meetings Pursuant to AB 361.**
- 2. Approval of Minutes.**
September 27, 2022 Regular Board Meeting Minutes
- 3. Consider Accepting Antler Wildrose Waterline Replacement Project No. 192 as Complete.**

4. **Consider Accepting Epoxy Coating of the Equipment Chambers for Lift Station #14 Project No. 169 and Lift Station #18 Project No. 224 as Complete.**
5. **Consider Accepting the Battery Storage System Project No. 216 as Complete.**

I. INFORMATION AND DISCUSSION ITEMS

6. **Departmental Reports.**
 - a. **Engineering Manager's Report – Capital Improvement Program Update Third Quarter 2022**
 - b. **Field Operations Manager's Third Quarter Report 2022**
 - c. **Finance Manager's Fiscal Year 2022-23 Financial Statements and Cash and Investment Report for the Quarter Ended September 30, 2022**
 - d. **Human Resources Manager's Third Quarter Report 2022**
 - e. **Operations Manager's Report**
This is an Information item.
7. **General Manager's Report.**
This is an information item.
(Presenter: Catherine Cerri, General Manager)

J. ACTION ITEMS

8. **Consider Accepting and Filing the Fiscal Year 2021-22 Annual Comprehensive Financial Report.**
(Presenter: John O'Brien, Finance Manager)
9. **Consider Awarding a Professional Services Agreement for On-Call Environmental Consulting Services.**
(Presenter: Scott Schroder, Engineering Manager)

- 10. Consider Awarding a Construction Contract for the North Bay Slip Lining Phase 2 Project No. 220 and Determine that the Project is Categorically Exempt from Environmental Review Under the California Environmental Quality Act Under Title 14 of the California Code of Regulations, Sections 15301 Existing Facilities (Class 1).**
(Presenter: Scott Schroder, Engineering Manager)
- 11. Consider Terminating the Contract for the Spyglass Pre-Stressed Concrete Tank Project No. 179.**
(Presenter: Scott Schroder, Engineering Manager)
- 12. Consider Approving the Purchase of One New Fleet Vehicle and Consider Declaration of One Fleet Vehicle as Surplus Equipment, and Plan for Disposal of the Surplus Equipment.**
(Presenter: Matt Brooks, Operations Manager)
- 13. Consider Approval of Side Letter No. 1 Between Lake Arrowhead Community Services District and the Utility Workers Union of America, Local 557.**
(Presenter: Catherine Cerri, General Manager)
- 14. Consider Filing a Letter of Intent to Consolidate the Skyforest Mutual Water Company.**
(Presenter: Catherine Cerri, General Manager)
- 15. Consider Adopting Resolution No. 2022-12, Requesting the Local Agency Formation Commission for San Bernardino County to Initiate Proceedings for the Annexation of Approximately 344 Acres to the Lake Arrowhead Community Services District, and Determining Application is not Subject to Environmental Review Under the California Environmental Quality Act.**
(Presenter: Catherine Cerri, General Manager)
- 16. Consider Adopting Resolution No. 2022-13 Recognizing Ryan Gross for His Service on the Lake Arrowhead Community Services District Board of Directors.**
(Presenter: Catherine Cerri, General Manager)

K. BOARD MEMBER MEETINGS

Board members will have the opportunity to seek Board approval for attendance at meetings of other organizations, seminars, conferences, and other meetings not previously planned for and to report on meetings that they have attended.

L. BOARD MEMBER COMMENTS

M. CLOSED SESSION

The Board will go into Closed Session to discuss:

1. Conference with Legal Counsel – Existing Litigation

Paragraph (1) of subdivision (d) of Section 54956.9.

Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVIDS2019176

2. Conference with Legal Counsel- Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case

N. OPEN SESSION

The Board will come out of Closed Session and report on any action taken.

O. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary (909) 336-7117, or email administration@lakearrowheadcsd.com. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317, and our website at www.lakearrowheadcsd.com.