



LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT MEETING AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

DATE: January 25, 2022

TIME: 5:30 p.m.

POSTING: This agenda was posted prior to 5:00 p.m. on January 20, 2022, at the District Board Room, District Office, & the District Website

Pursuant to AB 361 and state and local recommendations for social distancing in response to the COVID-19 emergency, the meeting will be conducted as a hybrid meeting (in-person and via GoToMeeting).

In-Person Public Participation: Members wishing to attend the board meeting in-person should be prepared to wear a face covering.

Meeting Location

LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

Participants will have the opportunity to speak during the Public Comment period (for topics not on the agenda), and during each of the items on the agenda.

Any person wishing to submit written public comments via email, please do so by Tuesday, January 25, 2022, by 4:30 p.m. to administration@lakearrowheadcsd.com. Please limit comments to 300 words or less. All submitted written comments will be read aloud during the board meeting.

Teleconference Access

To join the meeting using a computer, tablet, or smartphone, use the link listed below:

<https://global.gotomeeting.com/join/646510085>. To comment by video, use the **Chat** feature to send a request to speak during the Public Comment period (for topics not on the agenda) or during each item on the agenda. When recognized by the Board President use the unmute audio button and mute the audio when finished speaking.

Telephone Access

To join the meeting using a telephone, call the phone number listed below and enter the access code:

+1 (571) 317-3122 and enter the access code: 646-510-085

If you wish to speak on an item, please wait for the Board President to call for public comment on the item you wish to comment. Please press *6 to unmute then *6 to self-mute when finished speaking.

If you experience issues calling into the meeting, please send an email to administration@lakearrowheadcsd.com or call LogMeIn Support at +1 (833) 851-8340.

- A. CALL TO ORDER – John Wurm, President**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG**
- C. AGENDA POSTING CERTIFICATION**
- D. ROLL CALL**
- E. APPROVAL OF AGENDA (Additions and/or Deletions)**

- F. PUBLIC COMMENT**

This portion of the agenda is reserved for the public to speak to the Board of Directors on matters within the jurisdiction of the Lake Arrowhead Community Services District that are not on the agenda. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. **A time limit of five minutes per individual will be allowed.**

Any person attending in person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration. The form is submitted to the Clerk of the Board.

G. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board member for questions or discussion.

- 1. Consider Reaffirming Resolution No. 2021-11 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361.**
- 2. Approval of Minutes.
December 14, 2021 Regular Board Meeting Minutes.
(Directors: Boydston, Keefe, Gross, Morris, and Wurm)**
- 3. Consider Accepting the Manhole Rehabilitation 2021 Project 226 as Complete.**
- 4. Consider Approving a Revised 2022 Managers, Supervisors and Confidential Employees (MSCEU) Salary Schedule.**
- 5. Consider Approving a Revised 2022 Utility Workers Union of America, Local 557 Salary Schedule.**

H. INFORMATION AND DISCUSSION ITEMS

- 6. Departmental Reports.**
 - a. District Corporate Yard Project No. 177 Update**
 - b. District Engineer's Report – Capital Improvement Program Update Fourth Quarter 2021**
 - c. Field Operations Manager's Fourth Quarter Report 2021**
 - d. Human Resources Manager's Fourth Quarter Report 2021**
 - e. Operations Manager's Report**
This is an information item.
- 7. American Water Works Association (AWWA) Annual Water Audit Update.**

This is an information item.
(Presenter: Bridget Ortiz, Customer Service Supervisor)

8. Yearly Review of Ordinance No. 65, Water Connection Policy of the Lake Arrowhead Community Services District.

This is an information item.
(Presenter: Scott Schroder, Engineering Manager)

9. Arrowhead Woods Architectural Committee (AWAC) Update.

This is an information item.
(Presenter: Catherine Cerri, General Manager)

10. General Manager's Report.

This is an information item.
(Presenter: Catherine Cerri, General Manager)

I. ACTION ITEMS

11. Authorize Staff to Mail Rate Notification Concerning Proposed Rate Increases and Set Public Hearing in Accordance with Proposition 218.

(Presenter: John O'Brien, Finance Manager)

12. Consider Approval of Side Letter No. 3 Between Lake Arrowhead Community Services District and The Managers, Supervisors and Confidential Employee Unit Amending the Current Memorandum of Understanding Sections 4.1.5 Cost of Living Allowance and 4.2.1 Salary Survey.

(Presenter: Catherine Cerri, General Manager)

13. Consider Approving the Purchase of Three New Fleet Vehicles and Consider Declaration of Three Fleet Vehicles as Surplus Equipment, and Plan for Disposal of the Surplus Equipment.

(Presenter: Matt Brooks, Operations Manager)

14. Consider Approving Change Order #2 with CBC Steel Buildings.

(Presenter: Catherine Cerri, General Manager)

J. BOARD MEMBER MEETINGS

K. BOARD MEMBER COMMENTS

L. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary (909) 336-7117, or email at administration@lakearrowheadcsd.com. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317, and our website at www.lakearrowheadcsd.com.