

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: April 18, 2022

TIME: 5:00 p.m.

PLACE: LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

Via Teleconference
<https://us02web.zoom.us/j/9093367117?pwd=eDh5Rng4aXc4MV0NPcm5udlhMQT09>
+1 (669) 900-6833 Meeting ID: 909 336 7117 and Passcode: 7117

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
Catherine Cerri, General Manager
Kathleen Field, Board Secretary

Others Present:
None

The meeting of the Executive Committee was called to order at 5:01 p.m., and attending in person was President Wurm and Vice President Boydston.

PUBLIC COMMENT TIME

There was no oral public comment or written public comment received.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

1. March 18, 2022, Executive Committee Meeting Minutes

Vice President Boydston **MOVED** and President Wurm **SECONDED** to approve the March 14, 2022, Executive Committee Meeting Minutes as distributed. The motion passed unanimously.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The Executive Committee and the General Manager reviewed the April 26, 2022, Regular Board Meeting Agenda, which included the following: under the consent calendar, authorizing virtual Board and committee meetings pursuant to AB 361, and approval of the March 22, 2022 Board meeting minutes. Under the information items were the Quarterly departmental reports. Ms. Cerri commented that she will have another item on the District Corporation Yard and might remove the update. Also under information items was the Budget Workshop, stating that John O'Brien added a paragraph to talk about cost control items done. The informational item on Arrowhead Woods Architectural Committee, she noted the bill passed the first Committee and referred to the Judiciary Committee. She will have an update on the current water situation in her General Managers report. Under action items, the Hesperia Wells Rehabilitation Project received one bid for approximately \$127,000.00, and the Engineering estimate was \$110,000.00 with a budget of \$292,000.00, and the well rehabilitation was a regulatory requirement. The next items were the yearly update on the CEQA Guidelines, which is an administrative action item, and the award of a contract for the installation of the ammonia and nitrate analyzers. She explained that a quote received was over the public works project amount and had to go out to bid. The same contractor bid, and it came in at \$46,000.00. The second bidder is protesting. Ms. Cerri was considering rejecting all bids. Mr. Brooks was researching ideas that could be done in-house to reduce the costs down to \$25,000.00. She reported that the proposed revisions to the Purchasing Policy she had researched other Special Districts' policies, and the standards. The recommended revisions were in line with the other Districts. The proposed changes in authorities were as follows; Supervisors from \$1,000.00 to \$2,500.00, Managers from \$2,500.00 to \$5,000.00 and the General Manager from \$15,000.00 to \$25,000.00. The last item was a change order for the District Corporation Yard Project. Ms. Cerri provided information on the reasons for the price change due to inflation, delays, and plan changes by the county, noting that she went through each line item and they were in line. She responded to a series of questions from the committee members. President Wurm requested that Mike Thornton be present at the meeting to respond to questions. Under the closed session was the Managers, Supervisors, and Confidential Employees Unit labor negotiations, existing litigation with the City of Hesperia, and real property negotiators with Kurt Noland Roofing for a lease agreement. The last action item would be to consider approving the lease agreement with Kurt Norlander Roofing. Ms. Cerri briefly went over the May Board meeting agenda, noting that at this point, there were very few items on the agenda and discussed potentially canceling the meeting and President Wurm concurred if nothing was affected.

2. Public Member Request to Place Item on the April 26, 2022 Regular Board Meeting Agenda.

Ms. Cerri stated a request was received to place an item on the agenda. The public member's concern was that there would not be enough water to supply for the proposed development of homes located off of North Bay Road. The Committee discussed Ordinance No. 60 related to new water connections, the timing of the project, and how many homes were being considered. In conclusion of the discussion, it was determined that there was no decision at this time for the Board to make; however, the public member could address the Board under public comment.

3. General Manager's Comments.

Ms. Cerri commented that there would not be an item on the agenda for the Spyglass project, and Groundwater Well #2 was online. She talked about a potential existing groundwater well that the District may be able to take over but will need the State's approval, and there may be other potential groundwater wells in the same area. Ms. Cerri responded to questions.

ADJOURNMENT

There being no further business, the meeting adjourned at approximately 5:49 p.m.


Kathleen Field, Board Secretary