



LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT MEETING AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

DATE: November 9, 2021
TIME: 5:30 p.m.

POSTING: This agenda was posted prior to 5:00 p.m. on November 4, 2021, at the District Board Room, District Office, & the District Website

Pursuant to AB 361 and state and local recommendations of social distancing in response to the COVID-19 emergency, the meeting will be conducted as a hybrid (in-person and via GoToMeeting) meeting. **In-Person Public Participation:** Members wishing to attend the meeting in-person should be prepared to wear a face covering.

TELECONFERENCE ACCESS

To join the meeting from your computer, tablet, or smartphone:

<https://global.gotomeeting.com/join/739103973>

and or by

phone 1 (571) 317-3122 and enter the access code 739-103-973

To self-mute your line, press *6 on your keypad

To unmute your line, press *6 on your keypad

MEETING LOCATION

**LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317**

- A. CALL TO ORDER – John Wurm, President**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG**
- C. AGENDA POSTING CERTIFICATION**
- D. ROLL CALL**
- E. APPROVAL OF AGENDA (Additions and/or Deletions)**

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to speak to the Board of Directors on matters within the jurisdiction of the Lake Arrowhead Community Services District that are not on the agenda. No action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. **A time limit of five minutes per individual will be allowed.**

Any person wishing to comment on an item that is on the agenda are invited to participate via teleconference or submit comments via email to the Board Secretary at kfield@lakearrowheadcsd.com by Tuesday, November 9, 2021, at 4:30 p.m. Please note that submitting a written comment is voluntary, and all persons may attend the meeting whether they submit a written comment. Please limit comments to 300 words or less. All submitted written comments will be read aloud during the meeting. Upon signing into the teleconference, all participants will be auto-muted, please unmute when recognized by the Board President, then self-mute when finished speaking. Any person attending the meeting in person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

G. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

- 1. Consider Reaffirming Resolution No. 2021-11 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361.**
- 2. Approval of Minutes.**

September 28, 2021 Regular Board Meeting Minutes

(Directors: Boydston, Keefe, Morris, and Wurm)

- 3. Consider Accepting Blue Jay Deck Improvements Project #217 as Complete.**
- 4. Consider Accepting the Manhole Inflow Reduction 2021 Project #225 as Complete.**
- 5. Consider Approving Fiscal Year 2021-2022 Investment Policy.**
- 6. Consider Adopting Resolution No. 2021-12 Authorizing and Directing the General Manager to Sign and File a Financial Assistance Application for a Financing Agreement for the State Water Resource Control Board for Planning, Design and Construction of the Rimforest Planning Project.**

H. INFORMATION AND DISCUSSION ITEMS

- 7. Departmental Reports.**
 - a. District Engineer's Report – Capital Improvement Program Update Third Quarter 2021**
 - b. Field Operations Manager's Third Quarter Report**
 - c. Finance Manager's Fiscal Year 2021-22 Financial Statements and Cash and Investment Report for the Quarter Ended September 30, 2021**
 - d. Human Resources Manager's Third Quarter Report**
 - e. Operations Manager's Report**
- 8. General Manager's Report.**

This is an information item.
(Presenter: Catherine Cerri, General Manager)

I. ACTION ITEMS

9. **Consider Accepting and Filing of the Fiscal Year 2020-21 Comprehensive Annual Financial Report.**
(Presenter: John O'Brien, Finance Manager)
10. **Consider Approving Purchase of 2-Way Radio Equipment Procurement Project No. J103.**
(Presenter: Matt Brooks, Operations Manager)
11. **Consider Approving a Contract to Conduct a Compensation Study.**
(Presenter: Catherine Cerri, General Manager)

J. BOARD MEMBER MEETINGS

Board members will have the opportunity to seek Board approval for attendance at meetings of other organizations, seminars, conferences, and other meetings not previously planned for and to report on meetings that they have attended.

K. BOARD MEMBER COMMENTS

L. CLOSED SESSION

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel – Existing Litigation**
Paragraph (1) of subdivision (d) of Section 54956.9.
Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVIDS2019176
2. **Conference with Real Property Negotiators.**
Property: 27307 Hwy. 189, Blue Jay, CA 92317
Agency negotiator: Catherine Cerri, General Manager
Negotiating parties: Arrowhead Woods Architectural Committee
Under negotiation: Price and terms of lease

M. OPEN SESSION

The Board will come out of Closed Session and report on any action taken.

N. ACTION ITEMS

12. Consider Approving Lease Agreement with Arrowhead Woods Architectural Committee.

(Presenter: Catherine Cerri, General Manager)

O. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary (909) 336-7117. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317, and our website at www.lakearrowheadcsd.com.