

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: February 8, 2021

TIME: 3:00 p.m.

PLACE: Via Teleconference
<https://global.gotomeeting.com/join/268651549>
(872) 240-3412 Access Code: 268-651-549

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
John O'Brien, Finance Manager
Kathleen Field, Board Secretary

Others Present:
None

The meeting of the Executive Committee was called to order at 3:05 p.m. by Board President Wurm.

PUBLIC COMMENT TIME

There was no public comment.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

The January 11, 2021 Executive Committee Meeting Minutes were approved as distributed.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The Executive Committee reviewed and discussed the February 23, 2021, Regular Board Meeting Agenda. Mr. O'Brien stated that Catherine had not received the final numbers yet for the District Corporate Yard but was hopeful that it would be close to the Boards' direction. Notable items for the Operation Manager Report were; there was a pump failure at Bernina. Bernina was down for about a week; however, Cedar Glen was doing the job; no additional water was purchased. Grass Valley Wastewater Treatment Plant was shut down for approximately three hours for electrical work to prepare for the battery installation. The electrical work was completed, and the plant was back up, and the batteries were on site waiting to be installed. Mr. O'Brien reported that with the recent snowmelt, the Lake level was over 5103 feet; Arrowhead Lake Association (ALA) was contacted when the Lake was below 5103 feet, per the agreement. Staff has not heard back from ALA, and with the Lake level above 5103 feet, did not anticipate hearing back from ALA. No bids were received for the Lake Arrowhead Country Club Groundwater Well No. 2 Rehabilitation Project. With no bids received, this allowed the District to invite responses. One contractor's response was received and was approximately \$26,000 over the estimated budget. The contract award for the Wastewater Pump Station No. 33 was for the procurement of three pumps to replace two and add one new pump for redundancy. The project was estimated to come in under budget; however, with the addition of a fourth pump, Southern California Edison may require an upgrade to the transformer or switch box. The Huber S-Press Twin Screw Press Project procurement contract is to replace one belt press with a screw press. Mr. O'Brien went over the budgeted amount, explained the waste process, and responded to a series of questions regarding the processing, transportation of waste, frequency of processing, cost, and Huber's installation warranty. The Committee asked that this information be reported out. Under Board member meetings, Mr. O'Brien commented that since Board members are being compensated for Ethics and Sexual Harassment training and was considered a meeting, it would be in their best interest to report out the information on the training at the next Board meeting following the training.

2. General Managers Comments.

There was no discussion on this item.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:25 p.m.



Kathleen Field, Board Secretary