



**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

EXECUTIVE COMMITTEE MEETING AGENDA

DATE AND TIME
December 6, 2021, 5:00 p.m.

Pursuant to AB 361 and state and local recommendations of social distancing in response to the COVID-19 emergency, the meeting will be conducted as a hybrid (in-person and via GoToMeeting) meeting. **In-Person Public Participation:** Members wishing to attend the meeting in-person should be prepared to wear a face covering.

TELECONFERENCE AND ONLINE MEETING ACCESS
To join the meeting from your computer, tablet, or smartphone:
<https://global.gotomeeting.com/join/968818525>
and or
by phone: +1 (571) 317-3122 and enter Access Code: 968-818-525
To self-mute or unmute your phone line, press *6 on your keypad
Using your computer use the audio icon button to mute and unmute

MEETING LOCATION
LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

POSTING: This agenda was posted prior to 5:00 p.m. on November 29, 2021, at the Board Room District Office, and the District Website

- A. CALL TO ORDER – John Wurm, Chairman**
- B. PUBLIC COMMENT**
- C. REVIEW/APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES**
 - 1. October 18, 2021 Executive Committee Meeting Minutes**
- D. DISCUSSION TOPICS**
 - 1. Future Meeting Agenda Review. John O'Brien, Finance Manager**
- E. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary at kfield@lakearrowheadcsd.com or (909) 336-7117. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317 and our website at www.lakearrowheadcsd.com.

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: October 18, 2021

TIME: 5:00 p.m.

PLACE: LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

Via Teleconference

<https://global.gotomeeting.com/join/925740749>

+1 (408) 650-3123 and enter Access Code: 925-740-749

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
Catherine Cerri, General Manager
Kathleen Field, Board Secretary

Others Present:
None

The meeting of the Executive Committee was called to order at 5:06 p.m. with the President and Vice President attending the meeting in person.

PUBLIC COMMENT TIME

There was no public comment or written public comments received.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

1. September 20, 2021 Executive Committee Meeting Minutes

Vice President Boydston MOVED and President Wurm SECONDED to approve the September 20, 2021 Executive Committee Meeting Minutes as distributed. The motion passed unanimously.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The Executive Committee and the General Manager reviewed and discussed the October 26, 2021, and November 9, 2021 board meeting agendas. Ms. Cerri stated since the two meetings were two weeks apart, she was considering canceling the October meeting and moving the agenda items to the November meeting if agreed. The discussion on the October agenda included the following; special recognition of retiring employee, which will be moved to the December 14, 2021 board meeting agenda. Under the consent calendar, the following items were reaffirming the resolution authorizing virtual board and committee meetings, approval of meeting minutes, and acceptance of Blue Jay Deck Improvements Project 217 and Manhole Inflow Reduction 2021 Project 225. Information items were the departmental reports. Under action items was the purchase of the 2-way radio equipment. There was a potential lease agreement for the closed session. All of the items she reviewed could be held over two weeks. On the November agenda, under the consent calendar, was the approval of meeting minutes, and under information items were the departmental reports. Ms. Cerri provided an update on the District Corporation Yard stating that the Conditional Use Permit (CUP) was approved, the grading permit will take two months to receive, and steel prices were down. There will be an update on the Cease and Desist Order. She noted no inflow and infiltration in the Palisades area where the sewer was restored, which would be included in the report. Under action items was the Annual Financial Report and the Auditors will report on the financials, the annual revision to the Investment Policy, a salary survey required by the MSCEU Memorandum of Understanding contract to be completed by March 2022, and the purchase of fleet vehicles. Under closed session was an update on the City of Hesperia case. The Executive Committee agreed to cancel the October Board meeting and the November Executive Committee meeting. She informed the Committee that she had a vacation day scheduled on December 6, 2021, which fell on the day of the Executive Committee meeting. A brief discussion regarding moving the meeting or having John O'Brien fill in for Ms. Cerri. John O'Brien will sit in for Ms. Cerri.

2. General Managers Comments.

Ms. Cerri did not have any additional comments.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:17 p.m.

Kathleen Field, Board Secretary