



LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT MEETING AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE CONDUCTED VIA CONFERENCE CALL ONLY

DATE: **March 24, 2020**
TIME: **5:30 p.m.**

LACSD BOARD OF DIRECTORS
P.O. Box 700
Lake Arrowhead, CA 92352

POSTING: This agenda was
posted prior to 5:00 p.m. on
March 18, 2020, at the Board
Room, District Office, & the
District Website

In an effort to protect the public from further spread of the virus that causes COVID-19, the County's Acting Health Officer ordered the cancellation of gatherings of any number of people within the county starting March 18, 2020, through at least April 6. Please follow these directions to join the audio conference call:

AUDIO CONFERENCE TELEPHONE NUMBER

Dial-in Number: (425) 585-7339

To self-mute your line, press *6 on your keypad

To unmute your line, press *6 on your keypad

- A. CALL TO ORDER – John Wurm, President**
- B. PLEDGE OF ALLEGIANCE TO THE FLAG**
- C. AGENDA POSTING CERTIFICATION**
- D. ROLL CALL**
- E. APPROVAL OF AGENDA (Additions and/or Deletions)**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary at kfield@lakearrowheadcsd.com or (909) 336-7117. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317 and our website at www.lakearrowheadcsd.com.

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to speak to the Board of Directors on matters within the jurisdiction of the Lake Arrowhead Community Services District that are not on the agenda. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. **A time limit of five minutes per individual will be allowed.**

Any person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration. The form is submitted to the Clerk of the Board.

G. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

1. Approval of Minutes.

January 28, 2020 Regular Board Meeting Minutes

2. Consider Accepting the Manhole Inflow Reduction 2019 Project No. 195 as Complete.

3. Consider Approving Temporary Transfer of the 2018/2019 Carryover Right from the District's Free Production Allowance (FPA) in the Mojave Basin for Water Year Ending September 30, 2019.

H. INFORMATION AND DISCUSSION ITEMS

4. Departmental Reports.

a. Finance Manager's Fiscal Year 2019-20 Financial Statements and Cash and Investment Report for the Quarter Ended December 31, 2019

b. Human Resources Manager’s Update – California Sanitation Risk Management Authority (CSRMA) Workers’ Compensation Excellence Award

c. Operations Manager’s Report

This is an information item.

5. Budget Planning for Fiscal Years 2020-21 and 2021-22.

This is an information item.

(Presenter: John O’Brien, Finance Manager)

6. Yearly Review of Ordinance No. 65, Water Connection Policy of the Lake Arrowhead Community Services District.

This is an information item.

(Presenter: Aida Hercules-Dodaro, District Engineer)

7. Annual Water Audit Results.

This is an information item.

(Presenter: Marc Lippert, Public Programs Supervisor)

8. General Manager’s Report.

This is an information item.

(Presenter: Catherine Cerri, General Manager)

I. ACTION ITEMS

9. Consider Approving Purchasing Manhole Lids for Job 212 Manhole Rehabilitation.

(Presenter: Mike Blackwood, Field Operations Manager)

10. Consider Approving the Purchase of Three (3) New Fleet Vehicles.

(Presenter: Matt Brooks, Operations Manager)

11. Consider Declaration of Three (3) Fleet Vehicles as Surplus Equipment, and Plan for Disposal of the Surplus Equipment.

(Presenter: Matt Brooks, Operations Manager)

12. Consider Awarding a Construction Contract for 12” Waterline Relocation Hwy. 173-Caltrans Project No. 186.

(Presenter: Aida Hercules, District Engineer)

13. **Consider Awarding a Contract for Burnt Mill Waterline Replacement Project No. 193.**
(Presenter: Scott Schroder, Engineering Technician)
14. **Consider Awarding a Construction Contract for the Palisades Sewer Replacement-Rehabilitation Phase 3, Project No. 196.**
(Presenter: Scott Schroder, Engineering Technician)
15. **Consider Entering into an Agreement with a Homeowner for the Construction of the Wildrose Circle Sewer Replacement, Project No. 215.**
(Presenter: Aida Hercules, District Engineer)

J. BOARD MEMBER MEETINGS

Board members will have the opportunity to seek Board approval for attendance at meetings of other organizations, seminars, conferences, and other meetings not previously planned for and to report on meetings that they have attended.

K. BOARD MEMBER COMMENTS

L. CLOSED SESSION

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel - Existing Litigation.**
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVDS160201
2. **Conference with Legal Counsel – Anticipated Litigation.**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government, Code section 54956.9: (Two cases)
3. **Conference with Labor Negotiators.**
Pursuant to Government Section 54957.6
Agency Designated Representatives: Catherine Cerri, General Manager, and Joseph Byrne, General Counsel

Employee Organization: Utility Workers' Union of America, Local 557

- 4. Conference with Legal Counsel – Anticipated Litigation.**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (One case)

M. OPEN SESSION

The Board will come out of Closed Session and report on any action taken.

N. ADJOURNMENT