

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: March 16, 2020

TIME: 3:00 p.m.

PLACE: LACSD Blue Jay Board Room
27307 State Hwy. 189, Ste. 104
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
Catherine Cerri, General Manager
Kathleen Field, Board Secretary

Others Present:
None

The meeting was called to order at 3:10 p.m. by Board President Wurm.

PUBLIC COMMENT TIME

There were no members of the Public present.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

The February 10, 2020 Executive Committee Meeting Minutes were approved as distributed.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The draft agenda for the March 24, 2020, regular board meeting was reviewed and discussed. Ms. Cerri responded to a series of questions regarding the agenda items. President Wurm requested to receive an update on a California Sanitation Risk Management Authority (CSRMA) claim at the May 2020 Board meeting.

2. General Manager's Comments.

Ms. Cerri informed the Committee that the district developed an action plan for the Coronavirus pandemic with the employees. Other agencies have implemented infectious disease emergency plans, and our district was looking at implementing a similar plan. At this point, customer service has limited access for customers, allowing one customer at a time. However, if an employee contracts the virus, another plan would be implemented; employees would be working from home and would work split schedules so that not all the employees would be working together. Staff was setting up a conference call phone number for the board meeting. Directors Gross and Morris have confirmed their attendance via conference call. President Wurm and Vice President Boydston commented that they would personally attend the Board meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:08 p.m.

Kathleen Field, Board Secretary