



## LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

### EXECUTIVE COMMITTEE MEETING AGENDA

**Date: January 13, 2020**

**Time: 3:00 p.m.**

#### ***LACSD BOARD OF DIRECTORS***

**P.O. Box 700**

**Lake Arrowhead, CA 92352**

***POSTING:* This agenda was**

**posted prior to 5:00 p.m. on January 9, 2020, at the Board Room, District Office, and the District Website**

#### ***MEETING LOCATION***

**LACSD Blue Jay Board Room  
27307 State Hwy. 189, Suite 104  
Blue Jay, CA 92317**

- A. CALL TO ORDER – John Wurm, Chairman**
- B. PUBLIC COMMENT**
- C. REVIEW/APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES**
  - 1. November 4, 2019 Executive Committee Meeting Minutes**
  - 2. December 2, 2019 Executive Committee Meeting Minutes**
- D. DISCUSSION TOPICS**
  - 1. Future Meeting Agenda Review.** Catherine Cerri, General Manager
  - 2. 2020 Executive Committee Meeting Schedule.** Catherine Cerri, General Manager
  - 3. General Manager’s Comments.** The General Manager will offer comments on various District issues and topics.
- E. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary (909) 336-7117. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II). All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317 and our website at [www.lakearrowheadcsd.com](http://www.lakearrowheadcsd.com).

***LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT  
MINUTES OF AN EXECUTIVE COMMITTEE MEETING***

DATE: November 4, 2019  
TIME: 3:00 p.m.  
PLACE: LACSD Blue Jay Board Room  
27307 State Hwy. 189, Ste. 104  
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***  
John Wurm, President  
Steve Boydston, Vice President

***Committee Members Absent:***  
None

***District Staff Present:***  
Catherine Cerri, General Manager  
Kathleen Field, Board Secretary

***Others Present:***  
None

The meeting was called to order at 3:08 p.m. by Board President Wurm.

**PUBLIC COMMENT TIME**

There were no members of the Public present.

**REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES**

The October 14, 2019 Executive Committee Meetings were approved as distributed.

## DISCUSSION TOPICS

### **1. Future Meeting Agenda Review.**

The Executive Committee reviewed and discussed the draft November 12, 2019, Regular Board Meeting Agenda. Ms. Cerri stated that the bids for the Corporate Yard Facility Building were due the week of November 18, 2019, and the item will be brought to the Board in December for their consideration. Ms. Cerri noted that there is an alternate in the bid not to do the maintenance building and received comments back from the County's Planning Department; most of their comments were on landscaping. The landscaping was separated out in a bid addendum. Ms. Cerri reported that with the financial reports completed, she was updating the Strategic Plan and will include in the General Manager's report. Operating expenses were 13% below budget and 2% higher than prior year. Ms. Cerri informed the Committee that Frontier Communications would not generate a contract until the District agreed to the build-out costs for the installation of the fiber optic cable; however, no money would be paid until there was a contract in place. Staff received estimates for the engineering services for the Blue Jay groundwater well and Webb Associates was the lowest bidder. Ms. Cerri responded to questions regarding estimated groundwater well production, life of the well and the treatment process and costs. Ms. Cerri informed the Committee that pay rates for 2020 and the salary schedule would be brought to the Board in December. President Wurm requested that as part of the biennial budget process that the District looks at restructuring administrative costs and functions to reduce some of the cost of administration.

### **2. General Manager's Comments.**

Ms. Cerri informed the Committee that the letter was received from Lahontan regarding the Lake Arrowhead Tracer Study, and UNLV was waiting on the insurance, and the study would start in the next couple of weeks.

## ADJOURNMENT

There being no further business, the meeting adjourned at 3:33 p.m.

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Kathleen Field, Board Secretary

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT  
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: December 2, 2019

TIME: 3:00 p.m.

PLACE: LACSD Blue Jay Board Room  
27307 State Hwy. 189, Ste. 104  
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***  
John Wurm, President

***Committee Members Absent:***  
Steve Boydston, Vice President

***District Staff Present:***  
Catherine Cerri, General Manager  
Kathleen Field, Board Secretary

***Others Present:***  
None

The meeting was called to order at 3:15 p.m. by Board President Wurm and adjourned due to a lack of a quorum. The meeting proceeded as an informational meeting.

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Kathleen Field, Board Secretary