



**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
EXECUTIVE COMMITTEE MEETING AGENDA**

**DATE AND TIME  
April 20, 2020, 3:00 p.m.**

Consistent with the Governor's Executive Order in response to the COVID-19 emergency and suspension of certain provisions of the Brown Act, the Executive Committee meetings will be held remotely via tele-conference only. Please follow these directions to join the audio conference call or online meeting:

**TELE-CONFERENCE ACCESS**

1. Dial-in Number: +1 (425) 585-7339
2. To self-mute your line press \*6 on your keypad, to unmute your line press \*6 on your keypad
3. Go to Website: [www.lakearrowheadcsd.com/executive-committee-meeting-300-p-m-6/](http://www.lakearrowheadcsd.com/executive-committee-meeting-300-p-m-6/) to access the agenda packet.

**ONLINE MEETING**

To join the online meeting from your computer, or smartphone for video and screen sharing, select the link below, and if prompted, enter the online meeting ID listed below:

1. Join the online meeting: <https://join.startmeeting.com/kfield0>
2. Online meeting ID: kfield0
3. Next, choose "Internet" option if you want to use the video and screen sharing capabilities. at the top of the screen, you will see the video camera icon, click on the icon.

**POSTING:** This agenda was posted prior to 5:00 p.m. on April 16, 2020, at the Board Room District Office, and the District Website

- A. **CALL TO ORDER** – John Wurm, Chairman
- B. **PUBLIC COMMENT**
- C. **REVIEW/APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES**
  1. **March 16, 2020 Executive Committee Meeting Minutes**
- D. **DISCUSSION TOPICS**
  1. **Future Meeting Agenda Review.** Catherine Cerri, General Manager
  2. **General Manager's Comments.** The General Manager will offer comments on various District issues and topics.
- E. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary at [kfield@lakearrowheadcsd.com](mailto:kfield@lakearrowheadcsd.com) or (909) 336-7117. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317 and our website at [www.lakearrowheadcsd.com](http://www.lakearrowheadcsd.com).

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT  
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: March 16, 2020

TIME: 3:00 p.m.

PLACE: LACSD Blue Jay Board Room  
27307 State Hwy. 189, Ste. 104  
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***  
John Wurm, President  
Steve Boydston, Vice President

***Committee Members Absent:***  
None

***District Staff Present:***  
Catherine Cerri, General Manager  
Kathleen Field, Board Secretary

***Others Present:***  
None

The meeting was called to order at 3:10 p.m. by Board President Wurm.

**PUBLIC COMMENT TIME**

There were no members of the Public present.

**REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES**

The February 10, 2020 Executive Committee Meeting Minutes were approved as distributed.

## **DISCUSSION TOPICS**

### **1. Future Meeting Agenda Review.**

The draft agenda for the March 24, 2020, regular board meeting was reviewed and discussed. Ms. Cerri responded to a series of questions regarding the agenda items. President Wurm requested to receive an update on a California Sanitation Risk Management Authority (CSRMA) claim at the May 2020 Board meeting.

### **2. General Manager's Comments.**

Ms. Cerri informed the Committee that the district developed an action plan for the Coronavirus pandemic with the employees. Other agencies have implemented infectious disease emergency plans, and our district was looking at implementing a similar plan. At this point, customer service has limited access for customers, allowing one customer at a time. However, if an employee contracts the virus, another plan would be implemented; employees would be working from home and would work split schedules so that not all the employees would be working together. Staff was setting up a conference call phone number for the board meeting. Directors Gross and Morris have confirmed their attendance via conference call. President Wurm and Vice President Boydston commented that they would personally attend the Board meeting.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:08 p.m.

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Kathleen Field, Board Secretary