

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: April 20, 2020
TIME: 3:00 p.m.
PLACE: Via Teleconference Call
(425) 585-7339
<https://join.startmeeting.com/kfield0>

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
Catherine Cerri, General Manager
Kathleen Field, Board Secretary
Natalie Potter, Human Resources Manager

Others Present:
None

The meeting was called to order at 3:00 p.m. by Board President Wurm. Ms. Field announced the names of the attendees.

PUBLIC COMMENT TIME

No members of the Public joined the meeting.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

The March 16, 2020, Executive Committee Meeting Minutes were approved as distributed.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The Executive Committee did not have any questions on the draft April 28, 2020, Regular Board Meeting Agenda. President Wurm and Vice President Boydston requested that an item on lifting water conservation restrictions be placed on the agenda. Ms. Cerri gave an overview of the budget workshop presentation and responded to questions regarding the pension update.

2. General Manager's Comments.

Ms. Cerri gave an update on minimal staffing during the COVID-19 pandemic. She stated that the District was doing fine due to the preventive maintenance projects that had been done in the past and were calling in staff on standby to do additional work for solitary assignments. However, the District will not be able to maintain the low staffing level for very long before seeing a decline from a lack of preventative maintenance activities. Ms. Cerri commented that in the event a staff member becomes sick and is quarantined, the District could be short-staffed. As a backup plan, the District is a member of CalWARN and has a cooperative agreement with other agencies to borrow or lend staff if needed. Ms. Cerri mentioned that May 15, 2020, was the pending tentative date for employees to return to work. Ms. Cerri responded to a series of questions regarding staffing and sheltering in place.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:31 p.m.



Kathleen Field, Board Secretary