

***LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING***

DATE: November 4, 2019
TIME: 3:00 p.m.
PLACE: LACSD Blue Jay Board Room
27307 State Hwy. 189, Ste. 104
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
Catherine Cerri, General Manager
Kathleen Field, Board Secretary

Others Present:
None

The meeting was called to order at 3:08 p.m. by Board President Wurm.

PUBLIC COMMENT TIME

There were no members of the Public present.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

The October 14, 2019 Executive Committee Meetings were approved as distributed.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The Executive Committee reviewed and discussed the draft November 12, 2019, Regular Board Meeting Agenda. Ms. Cerri stated that the bids for the Corporate Yard Facility Building were due the week of November 18, 2019, and the item will be brought to the Board in December for their consideration. Ms. Cerri noted that there is an alternate in the bid not to do the maintenance building and received comments back from the County's Planning Department; most of their comments were on landscaping. The landscaping was separated out in a bid addendum. Ms. Cerri reported that with the financial reports completed, she was updating the Strategic Plan and will include in the General Manager's report. Operating expenses were 13% below budget and 2% higher than prior year. Ms. Cerri informed the Committee that Frontier Communications would not generate a contract until the District agreed to the build-out costs for the installation of the fiber optic cable; however, no money would be paid until there was a contract in place. Staff received estimates for the engineering services for the Blue Jay groundwater well and Webb Associates was the lowest bidder. Ms. Cerri responded to questions regarding estimated groundwater well production, life of the well and the treatment process and costs. Ms. Cerri informed the Committee that pay rates for 2020 and the salary schedule would be brought to the Board in December. President Wurm requested that as part of the biennial budget process that the District looks at restructuring administrative costs and functions to reduce some of the cost of administration.

2. General Manager's Comments.

Ms. Cerri informed the Committee that the letter was received from Lahontan regarding the Lake Arrowhead Tracer Study, and UNLV was waiting on the insurance, and the study would start in the next couple of weeks.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:33 p.m.

Kathleen Field, Board Secretary