

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT**  
**MINUTES OF REGULAR MEETING OF THE BOARD OF**  
**DIRECTORS**

DATE: March 26, 2019  
TIME: 5:30 p.m.  
PLACE: LACSD Blue Jay Board Room  
27307 St. Hwy. 189, Ste. 104  
Blue Jay, CA 92317

ATTENDANCE:

***Board Members Present:***

Steve Boydston, Vice President  
Robert Morris, Director  
John Wurm, President

***Board Members Absent:***

Ryan Gross, Director  
Steve Keefe, Director

***Others Present:***

Catherine Cerri, General Manager  
Joseph Byrne, General Counsel  
Mike Blackwood, Field Operations Manager  
Matt Brooks, Operations Manager  
Kathleen Field, Board Secretary  
Aida Hercules-Dodaro, District Engineer  
John O'Brien, Finance Manager  
Natalie Potter, Human Resources Manager  
Elizabeth Wells, Customer Service Supervisor  
Members of the Public - None

The Meeting was called to Order at 5:30 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America. Board Secretary Field certified the proper posting of the Agenda and called the roll.

## APPROVAL OF AGENDA

The Board by general consensus approved the March 26, 2019 Regular Board Meeting Agenda as presented.

## PUBLIC COMMENT

There was no Public Comment.

## CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval:

### **1. Approval of Meeting Minutes.**

February 26, 2019 Regular Board Meeting Minutes

### **2. Consider Approving Temporary Transfer of the 2017/2018 Carryover Right from the District's Free Production Allowance (FPA) in the Mojave Basin for Water Year Ending September 30, 2018.**

Vice President Boydston **MOVED** and Director Morris **SECONDED** to approve Consent Calendar Items 1- 2 as presented.

<b><u>CARRIED:</u></b>	<b>AYES:</b>	<b>Boydston, Morris, and Wurm</b>
	<b>NOES:</b>	<b>None</b>
	<b>ABSTAIN:</b>	<b>None</b>
	<b>ABSENT:</b>	<b>Gross and Keefe</b>

## INFORMATION AND DISCUSSION ITEMS

### **3. Departmental Reports.**

#### **a. Operations Manager's Report**

Mr. Brooks went over the Operations Manager's Report that was distributed in the agenda packet. Mr. Brooks stated that Bernina Water Treatment Plant was online.

### **4. Update on District Corporation Yard, Project No. 177.**

Ms. Cerri stated that at the previous Board meeting, a request for additional appropriation to cover the Architects' cost estimate was presented. Board members asked for additional information including operating cost estimates and attached to

the report was an operational and benefit analysis of the proposed building. Ms. Cerri reported that since that time multiple contractors with experience in the type of installation for the proposed project had been contacted and the feedback was that the architect's cost estimate could be on the high side. District staff was requesting to go out to bid to get answers on the cost instead of asking for an additional appropriation. The first bid would be for the premanufactured building. If the pricing came in lower changes would be made to the cost estimate. Ms. Cerri explained that the first bid would include engineering and building materials and a second bid for the construction costs. Ms. Hercules-Dodaro answered questions on the bid process. Ms. Cerri responded to a series of questions from Board members regarding the bid process, timing, outcome, and benefit of development. In response to a Board member question, if the same plans would be used to go out to bid, Ms. Cerri commented that the floor plans provided were functional and the building was a necessity. Concerns were heard on the cost of the building and the bid process. A Board member felt that portions of the building were not needed, and requested that further exploration of alternatives be completed before moving forward. A discussion ensued. Ms. Cerri stated that a request was received for a tour of the Mechanical Maintenance Building and to contact Ms. Field if they would like to take a tour.

#### **5. Annual Water Audit.**

Ms. Wells stated that Senate Bill 555 required all urban retail water suppliers to annually submit a water audit to assess water loss. Ms. Wells reported that the District's Data Validity Score for the audit reporting period of 2017/2018 increased from the previous audit period of 2016/2017. The audit reflected three areas to address for the next audit. 1) Volume from own sources, which is related to metering of water from the treatment plants into the distribution system, 2) Customer metering inaccuracies, 3) Billed metered. The District had been addressing the metering services with the AMI system replacing old infrastructure with new. Because of the District's due diligence, the District's validity Score rose two points which was in line with the median. The District also saw improvement with its Infrastructure Leak Index which decreased from 1.43 to 0.92.

#### **6. General Manager's Report.**

Ms. Cerri did not have additional items to add to the General Manager's Report that was distributed with the agenda packet. Ms. Cerri responded briefly to a question regarding a Sanitary Sewer Overflow that had been reported out at a previous Board meeting.

### **ACTION ITEMS**

#### **7. Consider Adopting Resolution No. 2019-02 Recognizing District Staff for their Efforts During the February 2019 Storm Events.**

Ms. Cerri stated that she was grateful, and Staff was honored that the Board wanted to recognize Staff for their hard work. Ms. Cerri thanked the Board for recommending the resolution to recognize staffs' efforts.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to adopt Resolution No. 2019-02 Recognizing District Staff for their Efforts During the February 2019 Storm Events.

Ms. Field took a roll call vote as follows:

<b><u>CARRIED:</u></b>	<b>AYES:</b>	<b>Boydston, Morris, and Wurm</b>
	<b>NOES:</b>	<b>None</b>
	<b>ABSTAIN:</b>	<b>None</b>
	<b>ABSENT:</b>	<b>Gross and Keefe</b>

### **BOARD MEMBER MEETINGS**

No Board members requested to attend any meeting.

### **BOARD MEMBER COMMENTS**

There were no Board member comments.

### **CLOSED SESSION**

The Board, Mr. Byrne, and Ms. Cerri went into Closed Session at 6:02 p.m. to discuss items 1-2.

- 1. Conference with Legal Counsel - Existing Litigation.**  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVDS160201
- 2. Conference with Legal Counsel – Anticipated Litigation.**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9: (One case)

### **OPEN SESSION**

The Board came out of Closed Session at approximately 6:47 p.m. Mr. Byrne announced that there were no reportable actions taken in the Closed Session.

**ADJOURNMENT**

Vice President Boydston **MOVED** and Director Morris **SECONDED** to adjourn the meeting. The meeting adjourned at approximately 6:48 p.m.

**CARRIED:**   **AYES:**        **Boydston, Morris, and Wurm**  
                  **NOES:**           **None**  
                  **ABSTAIN:**       **None**  
                  **ABSENT:**       **Gross and Keefe**

Kathleen Field  
Kathleen Field, Board Secretary