



LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

EXECUTIVE COMMITTEE MEETING AGENDA

Date: February 19, 2019

Time: 3:00 p.m.

LACSD BOARD OF DIRECTORS

P.O. Box 700

Lake Arrowhead, CA 92352

***POSTING:* This agenda was posted prior to 5:00 p.m. on February 11, 2019, at the Board Room, District Office, and the District Website**

MEETING LOCATION

**LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317**

- A. CALL TO ORDER – John Wurm, Chairman**
- B. PUBLIC COMMENT**
- C. REVIEW/APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES**
 - 1. January 14, 2019 Executive Committee Meeting Minutes**
- D. DISCUSSION TOPICS**
 - 1. Future Meeting Agenda Review.** Catherine Cerri, General Manager
 - 2. General Manager’s Comments.** The General Manager will offer comments on various District issues and topics.
- E. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Field, Board Secretary (909) 336-7117. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II). All public records relating to an agenda item on this agenda are available for public inspection at the time the records are distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 27307 State Highway 189, Suite 101, Blue Jay, CA 92317 and our website at www.lakearrowheadcsd.com.

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF AN EXECUTIVE COMMITTEE MEETING**

DATE: January 14, 2019

TIME: 3:00 p.m.

PLACE: LACSD Blue Jay Board Room
27307 State Hwy. 189, Ste. 104
Blue Jay, CA 92317

ATTENDANCE: ***Committee Members Present:***
John Wurm, President
Steve Boydston, Vice President

Committee Members Absent:
None

District Staff Present:
Catherine Cerri, General Manager
Kathleen Field, Board Secretary

Others Present:
Robert Morris
Mountain News

The meeting was called to order at 3:01 p.m. by Board President Wurm.

PUBLIC COMMENT TIME

There were no comments from the members of the public present during the public comment time.

REVIEW/ACCEPTANCE OF EXECUTIVE COMMITTEE MEETING MINUTES

The December 3, 2018, Executive Committee Meeting Minutes were approved as distributed.

DISCUSSION TOPICS

1. Future Meeting Agenda Review.

The Executive Committee reviewed and discussed the draft January 22, 2019 Regular Board Meeting Agenda. Ms. Cerri commented that ALA had submitted their costs incurred for the 2017/2018 Joint Lake Operations, but she requested more detail. The requested information had not been received from ALA, so the item may not be ready for the January 22, 2019 Board meeting. With regards to ALA Budget for the 2019/2020 Joint Lake Operations Costs, ALA had completed their budget, but ALA needed to provide the cost sharing items to the District; this item may move to the February 2019 Board meeting. Ms. Cerri responded to questions regarding projects that ALA may be working on and prevailing wages as it related to budgeted items. Ms. Cerri explained and provided background information for the request for the proposed warranty contract with Zenner for the meter interface units and on the proposed natural gas line to the District's new facility.

2. 2019 Executive Committee Meeting Schedule.

The Committee reviewed the 2019 Executive Committee Meeting Schedule. No changes were made to the meeting schedule.

3. General Manager's Comments.

Ms. Cerri informed the Committee that the new Finance Manager started on January 14, 2019 and the new accounting technician position had been filled; the District was fully staffed. Ms. Cerri advised the Committee that she requested support from Best Best & Krieger on a Caltrans project. Caltrans was requiring that the District move a water main at the District's expense noting that the District had a prescriptive right and had no plans on changing the water main or paying. A meeting with Caltrans was scheduled for Friday, January 19, 2019.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:35 p.m.

Kathleen Field, Board Secretary