

DRAFT
**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

DATE: September 27, 2022

TIME: 5:30 p.m.

PLACE: Via Teleconference
<https://us02web.zoom.us/j/9093367117?pwd=eDh5Rng4aXc4MEp2V0NPcm5udlhMQT09>
+1 (669) 900-6833
Meeting ID: 909 336 7117 and Passcode: 7117

LACSD Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

ATTENDANCE: ***Board Members Present:***
Steve Boydston, Vice President
Steve Keefe, Director
Robert Morris, Director
John Wurm, President

Board Members Absent:
Ryan Gross, Director

Others Present:
Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Kathleen Field, Board Secretary
John O'Brien, Finance Manager
Natalie Potter, Human Resources Manager
Scott Schroder, Engineering Manager
Members of the Public – 1
Mary-Justin Lanyon – Alpine Mountaineer

The Meeting was called to Order at 5:30 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America.

AGENDA POSTING CERTIFICATION

Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board, by general consensus, approved the September 27, 2022 Regular Board Meeting agenda as presented.

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval.

1. **Consider Authorizing Remote Meetings Pursuant to AB 361.**
2. **Approval of Meeting Minutes.
August 23, 2022 Regular Board Meeting Minutes**
3. **Consider Adopting Resolution No. 2022-11 Adopting An Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974.**
4. **Consider Accepting the Hesperia Building Demolition Project No. 231 as Complete.**

Vice President Boydston **MOVED** and Director Morris **SECONDED** to approve Consent Calendar Items 1-4 as presented.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES: Boydston, Keefe, Morris, and Wurm**
 NOES: None
 ABSTAIN: None
 ABSENT: Gross

INFORMATION AND DISCUSSION ITEMS

5. **Departmental Reports.**
 - a. **Update on the District Corporation Yard Project No. 177**

Mr. Schroder gave an update on Project 177, noting that there had been changes since the report was written. He reported that the concrete did not pass the 28-day concrete test. Atlas completed a second test, and the average came in higher, within 75% of ACI 318, and the Structural Engineer reviewed the results and agreed that the project was good to go. Trinity was prepping for the concrete slab pour and will pour the concrete on October 10th and 11th, 2022. Next was the erection of the building.

b. Operations Manager's Report

Mr. Brooks announced on September 13, 2022, CWEA hosted an annual training and vendor fair hosted by Crestline Sanitation District. Lake Arrowhead Community Services District employees Brett Barkley and Bobby Martinez took first place, and employees Anthony Segura and Kane Kennedy took second place for a sewer pipe repair. Mr. Schroder stated that the employees were much faster and had incredible teamwork. Photos will be shared in the future. Mr. Brooks pointed out that the 2019 comparisons were added to his report as requested. He reported that comparing the first eight months of 2022 to 2021; there was a 10.8% decline in consumption. Comparing 2022 to 2019, consumption was up slightly by 1.9%, and the water delivered to the system, lake draw, and well production was similar. However, recycled water delivered in 2022 was up compared to 2019. President Wurm suggested presenting the 2019 comparison at year-end. Mr. Brooks referred to before and after pictures of the epoxy coating of lift stations #14 and #18.

6. Senate Bill No. 1405 Update.

Immediately following the announcement of item 6, President Wurm recused himself from the item and departed the meeting at approximately 5:41 p.m. Ms. Cerri reported that the Governor signed Senate Bill No. 1405. The bill will be effective January 1, 2023; she added that she would be working with the Senator's office. Arrowhead Woods Architectural Committee will be putting together community meetings to discuss Senate Bill 1405's purpose and options and would potentially form an advisory group. This advisory group could go to the Lake Arrowhead Community Services District Board of Directors with recommendations. She referred to the steps that need to occur as outlined in the memorandum provided in the agenda packet. A Board member reiterated that numerous steps were required before it went into effect. Vice President Boydston asked for public comment, but there was none.

President Wurm returned to the meeting at 5:45 p.m.

7. General Manager's Report.

Ms. Cerri reported the three inches of rain received in September was higher than normal. Normal rainfall was less than one inch, and fall looked dry; a La Nina was forecasted. She stated that the October Board meeting would be canceled, and the next Board meeting was November 8, 2022. Ms. Cerri responded to questions on

Lake Arrowhead Community Services District reservoir storage and the ratio of rainfall to lake level.

ACTION ITEMS

8. Consider Awarding a Construction Contract for the Maple Waterline Replacement Project No. 219

Mr. Schroder reported that the Maple Waterline Replacement Project was to replace approximately 845 LF of 8-inch steel watermain with new 8-inch PVC watermain. The project was located on Maple Drive between State Highway 173 and Sunset Drive. The cost associated with the project was \$310,230.00 plus 15% contingencies totaling \$356,765.00. He pointed out that this project was similar to the Caltrans project; the bid pricing was higher than the budgeted amount. He presented the recommendation to award a contract for the construction of Maple Waterline Replacement Project No. 219 (“Project”) to Kirtley Construction dba TK Construction. Mr. O’Brien responded to questions regarding where the over-budget funds would come from. Mr. Schroder responded to questions regarding the project cost increases. Ms. Cerri stated the Spyglass Project, a multi-million-dollar project, will go back out to bid in spring due to the rise in prices. Discussion continued on the cost of projects.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to award a contract for the construction of the Maple Waterline Replacement Project No. 219 to Kirtley Construction dba TK Construction for their low responsive and responsible bid of \$310,230, and, authorize the General Manager to execute the contract, and, authorize the General Manager to approve change orders for the Project as required in the field during contract time for an amount not to exceed 15% of the original contract amount.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES: Boydston, Keefe, Morris, and Wurm**
NOES: None
ABSTAIN: None
ABSENT: Gross

9. Consider Awarding a Contract for the Inflow and Infiltration Manhole Rehabilitation Project No. 235.

Mr. Schroder stated this project was done yearly for rehabilitating twenty to twenty-one manholes. This project was an ongoing effort to comply with the State’s Cease and Desist Order. The approval for this item was \$99,740.00 plus 15% contingencies for a total of \$114,701.00. 316 Engineering was the lowest bidder, and the staff had not worked with them before. Staff did their diligence by verifying the contractor. He

presented the recommendation and responded to a Board member's question that the project qualified as an inflow and infiltration project.

Following Board consideration, Vice President Boydston **MOVED** and Director Morris **SECONDED** to award a contract for the construction of I&I Manhole Rehabilitation Project No. 235 to 316 Engineering and Construction for their low responsive and responsible bid of \$99,740, and, authorize the General Manager to execute the contract, and, authorize the General Manager to approve change orders for the Project as required in the field during contract time for an amount not to exceed 15% of the original contract amount.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES: Boydston, Keefe, Morris, and Wurm**
 NOES: None
 ABSTAIN: None
 ABSENT: Gross

10. Consider Approving the Purchase of Two New Toshiba Variable Frequency Drives for the Recycled Water Boosters at the Grass Valley Wastewater Treatment Plant.

Mr. Brooks reported that this item was for purchasing two new variable frequency drives (VFDs) for the Grass Valley Wastewater Treatment Plant. He explained VFDs and how they worked. He went over the reason for the recommendation as outlined in the memorandum distributed with the agenda packet. The fiscal impact would be \$47,228.00, with freight tax and installation. The budgeted amount for the VFDs was \$65,000.00.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to approve the recommendation to purchase two new Toshiba Variable Frequency Drives at the cost of \$47,228.00 with freight, tax, and installation included from Advanced Inverter Services Inc.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES: Boydston, Keefe, Morris, and Wurm**
 NOES: None
 ABSTAIN: None
 ABSENT: Gross

11. Consider Approving the Purchase of Two New Homa Submersible Pumps for Lift Station #7.

Mr. Brooks stated that this item was for the purchase of two new HOMA submersible pumps for Lift Station #7. Lift Station #7 is located on the shore of Lake Arrowhead

and is one of the District's higher-volume lift stations and pumps wastewater from the Lake Arrowhead Basin to the Willow Creek Wastewater Treatment Plant. He reported that these pumps have met and exceeded their useful lives and become more problematic. The replacement pumps for Lift Station #7 were budgeted. The fiscal impact would be \$64,469.79, freight and tax included, and the Mechanical Maintenance Department would install the pumps. He responded to Board member questions regarding previous purchases, pricing comparisons on previous purchases, and if the District had a bypass pump.

Ms. Field took a roll call vote as follows:

Following Board consideration, Vice President Boydston **MOVED** and Director Morris **SECONDED** to approve the purchase of two new HOMA submersible pumps at a cost of \$64,469.79 with freight and tax included, from Multi W Systems, Inc. for Lift Station #7.

CARRIED: **AYES: Boydston, Keefe, Morris, and Wurm**
NOES: None
ABSTAIN: None
ABSENT: Gross

BOARD MEMBER MEETINGS

Vice President Boydston reported on his Fair Political Practice Commission AB 1234 Ethics training.

BOARD MEMBER COMMENTS

There were no Board member comments.

CLOSED SESSION

The Board, Ms. Cerri, and Mr. Byrne went into Closed Session at approximately 6:00 p.m. to discuss Closed Session items 1 and 2.

1. **Conference with Legal Counsel – Existing Litigation.**
Paragraph (1) of subdivision (d) of Section 54956.9.
Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVIDS2019176

2. **Conference with Labor Negotiators.**
Pursuant to Government Section 54957.6
Agency Designated Representatives: Catherine Cerri, General

Manager, and Joseph Byrne, General Counsel
Employee Organization: Utility Workers Union of America, Local 557

OPEN SESSION

The Board came out of the Closed Session at approximately 6:54 p.m., and Director Keefe departed the meeting. President Wurm announced that no reportable actions were taken in Closed Session pursuant to the Brown Act.

ADJOURNMENT

Vice President Boydston **MOVED** and Director Morris **SECONDED** to adjourn the meeting. The meeting was adjourned at approximately 6:56 p.m.

CARRIED: **AYES: Boydston, Morris, and Wurm**
 NOES: None
 ABSTAIN: None
 ABSENT: Gross, Keefe

Kathleen Field, Board Secretary