

DRAFT
LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

DATE: February 22, 2022

TIME: 5:30 p.m.

PLACE: Via Teleconference
<https://us02web.zoom.us/j/9093367117?pwd=eDh5Rng4aXc4MEp2V0NPcm5udlhMQT09>
+1 (669) 900-6833 Access Code: 646-510-085
Meeting ID: 909 336 7117 and Passcode: 7117

LACSD Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

ATTENDANCE:

Board Members Present:

Steve Boydston, Vice President
Ryan Gross, Director
John Wurm, President

Board Members Absent:

Steve Keefe, Director
Robert Morris, Director

Others Present:

Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Kathleen Field, Board Secretary
John O'Brien, Finance Manager
Natalie Potter, Human Resources Manager
Scott Schroder, Engineering Manager
Douglas Johnson, NDC Research
Members of the Public – 1

The Meeting was called to Order at 5:30 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America.

AGENDA POSTING CERTIFICATION

Board Secretary Field certified the proper posting of the agenda and called the roll.

APPROVAL OF AGENDA

The Board, by general consensus, approved the February 22, 2022, Regular Board Meeting agenda as presented.

PUBLIC COMMENT

No written or oral public comments were received.

CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval:

1. **Consider Reaffirming Resolution No. 2021-11 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361.**
2. **Approval of Meeting Minutes.
January 25, 2022 Regular Board Meeting Minutes.**
3. **Consider Accepting the Lake Arrowhead Country Club (LACC) Well No. #2 Rehabilitation, Project No. 218 as Complete.**

Director Gross **MOVED** and Vice President Boydston **SECONDED** to approve Consent Calendar items 1-3 as presented.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Keefe, Morris

INFORMATION AND DISCUSSION ITEMS

4. **Departmental Reports.**
 - a. **Update on District Corporation Yard Project No. 177.**

Ms. Cerri reported a \$40,000.00 change order reduction was received from the building manufacturer. The delivery of the steel building was expected in July 2022, and she anticipates the Corporation Yard Project breaking ground in April 2022.

a. Finance Manager's Fiscal Year 2021-22 Financial Statements and Cash and Investment Report for the Quarter Ended December 31, 2021

Mr. O'Brien reported that staff had done a good job at cost control, keeping operation costs under budget. It is important because revenue was leveling off.

b. Operations Manager's Report

Mr. Brooks reported that overall water consumption was 3.7 percent down, lake draw was down, and groundwater wells to system produced more this year compared to last year. In response to Board member questions, Mr. Brooks stated that Groundwater Well No. 2 was in the flushing stage and was hopeful to get the groundwater well online within the next two weeks. Regarding the Blue Jay groundwater well, staff was working with the State on the permitting process, finalizing the required treatment, and in the final stages of the design. The well tested at 35 to 40 gallons per minute in a dry year and is estimated at 40 acre-feet per year if the well runs 24/7.

5. Arrowhead Woods Architectural Committee (AWAC) Update.

Immediately following the announcement of the item, President Wurm announced that he would recuse himself because he represented AWAC as the attorney and departed the meeting at 5:42 p.m. Ms. Cerri stated that the purpose of this item was to receive public comment. Public comment was heard from Scott Rindenow, who spoke in favor of LACSD bringing AWAC under its authority. President Wurm returned to the meeting at 5:45 p.m.

6. General Manager's Report.

Ms. Cerri provided an update on the Willow Creek Wastewater Treatment Plant. She stated that the investigation for the cause of the fire was completed; however, there was no filed report yet indicating the actual cause of the fire. She added the district was told that it appeared that there was no negligence on the part of the district. An inventory of the contents was being conducted, and the building would be demolished in the next few months.

ACTION ITEMS

7. Public Hearing to Consider Redistricting Based on the 2020 Census Data.

President Wurm opened the public hearing at 5:47 p.m. to consider the redistricting based on the 2020 census data. Ms. Field stated the purpose of the public hearing was to receive public comment regarding the updated decennial census data and potential adjustments to the division boundaries for the District's division-based election system and provide any input to staff on any potential adjustments to divisions. Ms. Cerri reported that after every decennial census, the district must review its divisions to ensure each division has equitable population numbers and protected classes are fairly represented. She introduced Mr. Johnson from National Demographics Corporation (NDC). He provided a PowerPoint presentation on the District's 2022 redistricting. He stated that redistricting was governed by federal law. The driving factor after each census is the requirement of equal population, compliance with the Federal Voting Rights Act, and avoiding any racial gerrymandering. You want to look at traditional redistricting principles, rules, and goals when choosing maps. He went over the criteria to take into consideration. He then went over the existing map showing the percentages over and under the population divisions, noting that the district was at the maximum range allowed. He suggested making small adjustments to stay closer to the balance over the next ten years. He explained the strange division shapes are due to no major roads, freeways, or easily understood boundaries in the hills following the census blocks. He then went over the suggested minimal changes revision to the divisions. There was no written public received or public comment heard on this item. President Wurm closed the public hearing at 5:56 p.m. Mr. Byrne stated it was required to hold a second public hearing to adopt the map. The map presented at this meeting would be brought back to the Board's next meeting for consideration and approval of a resolution to adopt the map.

8. Consider Approving the Purchase of One New Replacement Variable Frequency Drives (VFD) for the Recycled Water Boosters at Grass Valley Wastewater Treatment Plant.

Mr. Brooks reported that the Grass Valley Wastewater Treatment Plant's recycled water system was installed and put online in 2010 and provides recycled water to the golf course. The system provides an average of 230 acre-feet of recycled water to the golf course each year. District staff requested three quotes for technical service and received one quote. He provided information about the VFDs. He stated that all three existing Benshaw VFDs are expected to be budgeted for replacement in fiscal years 2022-23 and 2023-24. However, due to long lead times, District staff requested approval to purchase one VFD to expedite the process and replace the failed VFD. The recommendation was to approve the purchase of one new Toshiba Replacement variable frequency drive VFD at the cost of \$23,230.00 freight tax and installation included, from Advanced Inverter Services Inc.

Following Board consideration, Vice President Boydston **MOVED** and Director Gross **SECONDED** to approve the purchase of one new Toshiba Replacement variable frequency drive (VFD) at the cost of \$23,230.00 freight tax and installation included, from Advanced Inverter Services Inc.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES:** **Boydston, Gross, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Keefe, Morris**

9. Consider Approving the Purchase of Additional 2-Way radio Equipment for Project No. J103.

Mr. Brooks reported that the district received approval on March 12, 2021, for the Cal OES Community Power Resiliency Allocation Special Districts Program Grant for \$300,000.00 and thanked Ms. Cerri. He went over the previous procurement of eligible equipment. The recommendation for the Board was to approve the purchase of sixty-two handheld radio batteries, seven mobile radio power supplies and desktop hoods for base station installations, four mobile radios, three handheld radios, twelve handheld radio antennas and belt clips, and six base station antennas from Advanced Communication Systems, for \$18,718.62 which included taxes, delivery, and programming of the equipment. At the request of a Board member, Mr. Brooks will provide information on licensed radio frequencies.

Following Board consideration, Director Gross **MOVED** and Vice President Boydston **SECONDED** to approve the purchase of sixty-two (62) handheld radio batteries, seven (7) mobile radio power supplies and desktop hoods for base station installations, four (4) mobile radios, three (3) handheld radios, twelve (12) handheld radio antennas and belt clips, and six (6) base station antennas from Advanced Communication Systems, for \$18,718.62 which includes taxes, delivery, and programming of the equipment.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES:** **Boydston, Gross, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Keefe, Morris**

BOARD MEMBER MEETINGS

President Wurm reported on the required AB 1234 Ethics training that he completed.

BOARD MEMBER COMMENTS

There were no Board member comments.

ADJOURNMENT

Vice President Boydston **MOVED** and Director Gross **SECONDED** to adjourn the meeting. The meeting was adjourned at approximately 6:11 p.m.

CARRIED: **AYES:** **Boydston, Gross, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Keefe, Morris**

Kathleen Field, Board Secretary