

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

MEMORANDUM

DATE: DECEMBER 8, 2015

TO: BOARD OF DIRECTORS
Lake Arrowhead Community Services District

FROM: 
AIDA HERCULES-DODARO, District Engineer


CATHERINE CERRI, Acting General Manager

SUBJECT: PROJECT ACCEPTANCE FOR THE RAISE MANHOLES TO
GRADE ARROWHEAD VILLAS ASSESSMENT DISTRICT #4 (AD #4)
PROJECT No. 141

A. RECOMMENDATION

It is recommended that the Board of Directors:

1. Accept the work as performed by Trinity Construction Company (Trinity) as complete under the construction contract for the Raise Manholes to Grade Arrowhead Villas AD #4, Project No. 141; and,
2. Authorize the General Manager to execute and file the Notice of Completion (Refer to Attachment 1).

B. REASON FOR RECOMMENDATION

The project is complete.

C. BACKGROUND INFORMATION

On August 3, 2015, the District received four bids for the construction of this project. On August 25, 2015, the Board of Directors awarded the construction contract for the project to Trinity for their low responsive and responsible bid of \$68,987.76.

There were two change orders on this project, and the values are shown in the table below:

CO#	Description	Amount
1	Additional Manholes at District's request	\$ 9,940.05
2	Reconciling quantities	(\$ 59.94)
	Total Change Orders	\$ 9,880.11

Change order 1 reflects additional labor, equipment and material used on raising 15 additional manholes, which were identified and prioritized by District's crews for raising to grade to avoid Inflow and Infiltration (I&I). District staff considered prudent to take advantage of having available funds and a contractor already doing the work in the area and willing to waive the mobilization and demobilization cost for the additional 15 manholes. The change order price was based on a bid item price.

Change order 2 represents a credit to the original contract amount for unused quantities associated with the actual field conditions and to balance the final contract price. The total amount in change orders represent approximately 14% of the original contract price, which is within the 15% range authorized by the Board during the award of this contract.

D. FISCAL INFORMATION

The total construction cost for this project is \$78,867.87, and the funding source provided by Assessment District #4 Fund 221.

E. ATTACHMENTS

Attachment 1 – Notice of Completion

RECORDING REQUESTED BY:

Lake Arrowhead Community Services District

AND WHEN RECORDED MAIL TO:

LAKE ARROWHEAD CSD
PO BOX 700
LAKE ARROWHEAD, CA 92352

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

EXEMPT FROM RECORDING FEE
NO DOCUMENTARY TRANSFER TAX REQUIRED
PURSUANT TO GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is Lake Arrowhead Community Services District

3. The FULL ADDRESS of the OWNER is PO Box 700, Lake Arrowhead, CA 92352

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is:
In Fee
(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase," or "Lessee.")

5. A work of improvement on the properties hereinafter described was COMPLETED October 21, 2015

6. The work of improvement completed is described as follows: Raise Manhole To Grade Arrowhead Villas Assessment District #4 Project No. 141

7. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Trinity Construction Company

8. The approximate location of said property is: On public roads within Tracts 2084, 2193, 2195 and 2284 located in the Arrowhead Villas, Lake Arrowhead, CA 92352. No particular APN is assigned to this public roads.

9. The properties on which said work of improvement was completed are in the community of Lake Arrowhead County of San Bernardino, State of California, and is described as follows: On public roads within Tracts 2084, 2193, 2195 and 2284 located in the Arrowhead Villas, Lake Arrowhead, CA 92352. No particular APN is assigned to this public roads.

Date: _____

Signature of owner _____
Or agent of owner _____

Catherine Cerri
Acting General Manager
Lake Arrowhead Community Services District