

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

MEMORANDUM

DATE: MARCH 24, 2020

TO: BOARD OF DIRECTORS
Lake Arrowhead Community Services District

FROM: 
MATT BROOKS, Operations Manager


CATHERINE CERRI, General Manager

SUBJECT: CONSIDER DECLARATION OF THREE (3) FLEET VEHICLES AS SURPLUS EQUIPMENT, AND PLAN FOR DISPOSAL OF THE SURPLUS EQUIPMENT

A. RECOMMENDATION

That the Board of Directors approves the recommendation to surplus Unit(s) #63, #59, and #42 and then send them to auction for disposal.

B. REASON FOR RECOMMENDATION

The District has three (3) fleet vehicles that are in the process of being replaced with new units, and these vehicles have exceeded their useful lives with the District. These units will not be sent to auction until the replacement vehicles have been received.

C. BACKGROUND INFORMATION

The District is required to properly dispose of surplus equipment in accordance with Government Code and District Policy. The District's Fixed Assets and Surplus Property Policy include a Declaration of Surplus Property Section 3.5, and Disposal of a General Fixed Asset Section 3.6, defining the process for properly disposing of District equipment.

Unit #63 is a 2007 Ford F-150 which is 13 years old with 99,045 miles and has exceeded its useful life.

Unit #59 is a 2002 Ford F-450 which is 18 years old with 60,225 miles and has exceeded its useful life.

Unit #42 is a 1999 Ford F-800 which is 21 years old with 42,022 miles and has exceeded its useful life.

D. FISCAL IMPACT

The funds received from the sale of the above-mentioned fleet vehicles will be placed into the applicable fund(s). There is no negative fiscal impact to the District.

E. ENVIRONMENTAL IMPACT

None. This action does not fall under CEQA requirements.