

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT

MEMORANDUM

DATE: NOVEMBER 9, 2021

TO: BOARD OF DIRECTORS
Lake Arrowhead Community Services District

FROM: MATT BROOKS, Operations Manager

CATHERINE CERRI, General Manager

SUBJECT: CONSIDER APPROVING THE PURCHASE OF 2-WAY RADIO EQUIPMENT FOR PROCUREMENT PROJECT NO. J103

A. RECOMMENDATION

That the Board of Directors approves the purchase of fifty-five (55) new mobile radios, sixty-two (62) new hand-held radios, one (1) new repeater, and necessary components from Advanced Communication Systems, for their low responsive and responsible bid of \$97,600 which includes taxes, delivery, and installation of the equipment.

B. REASON FOR RECOMMENDATION

The radio system can be used during normal business operations, however the main reason for its implementation is for use during emergencies such as fires, earthquakes, or extended power outages where landline and/or cell communications are not available. These radios, components, and installation qualify as eligible purchases for power resiliency equipment under the Cal OES Community Power Resiliency Allocation to Special Districts Program Grant and will be purchased using the funds received under the FY 2020-21. Grant monies must be used by March 31, 2022.

On September 23, 2021, District staff advertised for bids for the provision of fifty-five (55) new mobile radios, sixty-two (62) new hand-held radios, one (1) new repeater, and necessary components. On October 7, 2021, the District received the following bid:

	Vendor	Total
1	Advanced Communication Systems	\$97,600

The Engineer's cost estimate is \$100,000.

C. BACKGROUND INFORMATION

On March 12, 2021, the District received notice that it had been approved for the Cal OES Community Power Resiliency Allocation to Special Districts Program Grant in the amount of \$300,000. Funds may be used for the procurement of:

- Generators and generator connections for essential facilities
- Generator fuel and fuel storage
- Redundant emergency communications (e.g., battery-powered radios)
- Portable vehicle-mounted charging stations
- Portable battery-powered and rechargeable radio repeater and transmission equipment.

At the September 28, 2021 regularly scheduled Board Meeting the Board approved the purchase of two new generators; one for the new Corporation Yard and one for Bernina/North Bay Pump Station. This was the first purchase of grant-eligible items approved by the Board at a cost of \$163,725.44.

This Action Item will be the second grant-eligible purchase at a cost of \$97,688. The combined total of grant-eligible purchases so far, including this second purchase, will be \$261,413.44. This leaves a remaining balance of \$38,586.26 available to spend on future eligible purchases. As previously mentioned, these grant funds must be expended prior to March 31, 2022. District staff is currently evaluating District needs to find the best use for the remaining available funds.

D. FISCAL IMPACT

This radio equipment is the second purchase utilizing the funds received under the FY 2020-21 Community Power Resiliency Allocation to Special Districts Program by Cal OES. Fiscal impact for this purchase will be \$97,600 which includes taxes, delivery, and installation of the equipment. After this purchase, there will be \$38,586.26 remaining from the original \$300,000 grant balance.

E. ENVIRONMENTAL IMPACT

None. This action does not fall under CEQA requirements.

F. ATTACHMENTS

- None