

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

DATE: December 15, 2020

TIME: 4:30 p.m.

PLACE: Via Teleconference
(786) 535-3211 access code 245-718-845
<https://global.gotomeeting.com/join/245718845>

ATTENDANCE: **Board Members Present:**
Steve Boydston, Vice President
Ryan Gross, Director
Robert Morris, Director, departed the meeting at 6:05 p.m.
John Wurm, President

Board Members Absent:
Steve Keefe, Director

Others Present:
Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Tony Carricaburu, Maintenance Supervisor
Kathleen Field, Board Secretary
Scott Schroder, Engineering Technician
Aida Hercules-Dodaro, District Engineer
Natalie Potter, Human Resources Manager
Michael Thornton, Contract District Engineer
Bryant Bergeson, Kadtec arrived at 6:07 p.m.
Members of the Public - None

The Meeting was called to Order at 4:35 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America.

AGENDA POSTING CERTIFICATION

Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board by general consensus approved the December 15, 2020, Special Board Meeting agenda as presented.

PUBLIC COMMENT

There was no written or oral public comment received.

DISCUSSION ITEMS

1. Corp Yard Project No. 177 Workshop.

Ms. Cerri referred to the outline distributed in the agenda packet. During the discussion a Board member suggested using construction trailers and temporary structures to cover the District vehicles as an interim solution. In response to the temporary structures, Mr. Blackwood commented that he did not see how anything would be gained from utilizing construction trailers and temporary structures without seeing what it might look like. There would still be the issue of the unprotected vehicles and the freezing conditions. Ms. Cerri noted that the benefit of the construction trailers at Cedar Glen was that they had electricity. Mr. Blackwood went over the winterizing process for the vehicles. Discussions continued regarding the following: County's restrictions on temporary structures, redesign fees, the original budget amount, new budget amounts from \$3,000,000. - \$4,200,000 partial completion of the project and \$5,000,000. completed, increasing construction costs, the cost associated with redesigning and rebidding, building options and restrictions, alternative locations, reducing the cost of the project, and build but not construct the interior improvements of the building. As a result of the discussions, the Board gave staff direction to meet with Trinity Construction to see if a budget target of \$4,000,000. for the east wing and core could be met with a response back in thirty to sixty days. Director Morris departed the meeting at approximately 6:05 p.m.

ACTION ITEMS

1. Consider Approving a Contract for Engineering Services for the Corporate Yard, Project No. 177 to Kadtec Engineering.

President Wurm indicated that Director Morris would need to recuse himself from this action item, but he had already departed the meeting. Ms. Cerri reported that Bryant Bergeson of Kadtec heard about the District's project, and he believed he could design and build the project for \$3,000,000. Ms. Cerri added she informed Mr.

Bergeson that this project could not be a design-build, only wastewater treatment projects qualified for a design-build and asked him for a design quote only. Ms. Cerri stated that Mr. Bergeson would have to create plan sets that could go out to bid, and it would change the architect of record, and he would try to keep the footprint that the District currently had for ease of approval by the County. The proposal submitted was approximately \$71,000.00 for the building design and permitting, not the site work. Mr. Bergeson talked about the building design and responded to a series of questions regarding the project design and permitting. A Board member asked staff to provide a timeline for the permitting. Board members gave direction to staff to proceed with discussions with Mr. Bergeson. No action was taken.

BOARD MEMBER MEETINGS

No Board members requested to attend any meeting.

BOARD MEMBER COMMENTS

There were no Board Member comments.

ADJOURNMENT

Vice President Boydston **MOVED** and Vice President Wurm **SECONDED** to adjourn the meeting. The meeting adjourned at approximately 6:43 p.m.

<u>CARRIED:</u>	AYES:	Boydston, Gross, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Keefe, Morris

Kathleen Field, Board Secretary