

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT  
MEMORANDUM**

**DATE:** NOVEMBER 8, 2022

**TO:** BOARD OF DIRECTORS  
Lake Arrowhead Community Services District

**FROM:** JOSEPH BYRNE, General Counsel

**SUBJECT:** AUTHORIZE REMOTE MEETINGS PURSUANT TO AB 361

**A. RECOMMENDATION**

That the Board authorize remote meetings pursuant to AB 361 based on the existence of a declared state of emergency related to the COVID-19 pandemic, and that state and local officials continue to recommend measures to promote social distancing.

**B. BACKGROUND AND REASON FOR RECOMMENDATION**

At the regular Board meeting in September 2021, pursuant to AB 361, the Board of Directors adopted Resolution 2021-11, which authorized the Board to have remote meetings based upon the state of emergency for COVID-19, and made findings that (1) state and local officials have imposed or recommend measures to promote social distancing; and (2) meeting in person would present imminent risks to the health and safety of attendees. The Resolution went into effect on October 1, 2021. This suspends certain Brown Act provisions related to noticing and remote meetings.

Due to the ongoing COVID-19 pandemic, the Board voted to continue remote meetings pursuant to AB 361 monthly since September 2021. At the September 27, 2022 Board meeting, the Board authorized continuing remote meetings pursuant to AB 361 for an additional 30 days. Given that the October 25, 2022, Board meeting was canceled, the 30 days expired on October 27, 2022. As a result, the November 8, 2022 Board meeting is being held pursuant to Government Code Section 54953(e)(1)(A), which allows for a remote meeting during a proclaimed state of emergency, and if state or local officials are imposing or recommending measures to promote social distancing.

This item is on the agenda for the Board to consider whether to continue remote meetings pursuant to AB 361 for an additional 30 days. Staff recommendation is to do so based on findings that there is a continuing state of emergency and state and local officials continue to recommend measures to promote social distancing. If the Board authorizes continuing

remote meetings as recommended, the authorization would be extended to December 8, 2022.

If the Board of Directors does not take action to make the above findings pursuant to AB 361, the next Board meeting would be conducted pursuant to the regular provisions of the Brown Act, which, among others, includes the requirement that remote participation by Board members is allowed only if the remote location they participate from is listed on the meeting agenda and is open to the public.

**C. FISCAL IMPACT**

There is no fiscal impact associated with this item.

**D. ENVIRONMENTAL IMPACT**

This item does not qualify as a project under the California Environmental Quality Act (CEQA).

**E. ATTACHMENTS**

None.