

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF
DIRECTORS

DATE: March 23, 2021

TIME: 5:30 p.m.

PLACE: Via Teleconference
+1 (872) 240-3212
<https://global.gotomeeting.com/join/398007573>

ATTENDANCE: ***Board Members Present:***
Steve Boydston, Vice President
Ryan Gross, Director
Robert Morris, Director
John Wurm, President

Board Members Absent:
Steve Keefe, Director

Others Present:
Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Lindsay Puckett, Special Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Kathleen Field, Board Secretary
John O'Brien, Finance Manager
Matt O'Kelly, Operations Supervisor
Marc Lippert, Public Programs Supervisor
Natalie Potter, Human Resources Manager
Scott Schroder, Engineering Manager
Members of the Public - None

The Meeting was called to Order at 5:30 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America.

AGENDA POSTING CERTIFICATION

Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board, by general consensus, approved the March 23, 2021 Regular Board Meeting agenda as presented.

PUBLIC COMMENT

No written or oral public comment was received.

CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval:

1. Approval of Meeting Minutes.

February 23, 2021 Regular Board Meeting Minutes

2. Consider Approving Temporary Transfer of the 2019/2020 Carryover Right from the District’s Free Production Allowance (FPA) in the Mojave Basin for Water Year Ending September 30, 2020.

Director Gross **MOVED** and Vice President Boydston **SECONDED** to approve Consent Calendar Items 1-2 as presented.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Keefe

INFORMATION AND DISCUSSION ITEMS

3. Departmental Reports.

a. District Corporation Yard Project No. 177 Update

b. Operations Manager’s Report

On the District Corporation Yard update, Ms. Cerri reported that staff was working with the contractors on the contracts and with the County on finalizing the permits. President Wurm appreciated the information provided in the Operations Manager’s Report on Pump Station No. 33 and stated that he was pleased to see more projects being done in-house.

4. General Manager’s Report.

Ms. Cerri stated the District received notification today from the State Water Resources Control Board (SWRCB) about the ongoing dry conditions and to start preparing for a water shortage. SWRCB reduced the State Water Project allocation from 10% to 5%. She commented that she wants to start with an increased public water conservation awareness campaign to reduce water usage. Ms. Cerri responded to questions regarding water storage capacity and snowpack. Mr. Byrne explained that all entities with contracts for state water would receive only a 5 percent allocation of the contracted amount.

ACTION ITEMS

5. Consider Awarding a Procurement Contract for the Wastewater Pump Station #18 Pump Assembly Procurement Project No. 224.

Mr. Schroder reported that Wastewater Pump Station No. 18 was in the lowest Tract of Cedar Ridge, which pumps wastewater from the lower area of the collection system to a point where it flows by gravity. The pumps have been in service for over 30 years and needed replacement. The recommendation was to award a procurement contract for the provision of four replacement pumps for Wastewater Pump Station No. 18, Project No 224 to Charles P. Crowley Company for their low responsive, responsible bid of \$64,030, including taxes and shipping, and authorize the General Manager to execute the contract. Director Morris asked for the location of the Project. Director Morris recused himself from item 5 due to the Project being in Cedar Ridge.

Following Board consideration, Director Gross **MOVED** and Vice President Boydston **SECONDED** to award a procurement contract for the provision of four replacement pumps for Wastewater Pump Station No. 18, Project No. 224 to Charles P. Crowley Company for their low responsive, responsible bid of \$64,030, including taxes and shipping and authorize the General Manager to execute the contract.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, and Wurm
	NOES:	None
	ABSTAIN:	None

ABSENT: Keefe
RECUSE: Morris

6. Consider Awarding a Contract for the Manhole Inflow Reduction 202 Project No. 225.

Mr. Schroder reported that the District has been doing the Manhole Inflow Reduction Project for several years and this Project helped with the Lahontan Cease and Desist Order. The Project entails raising paved over manholes and replacing them with sealed lids and new concrete seals. The Project would raise 187 manholes and 15 cleanouts. He also provided the fiscal impact and budget information. The recommendation was to award a contract for the construction of the Manhole Inflow Reduction 2021 Project No. 225 to Tryco General Engineering for their low responsive and responsible bid of \$164,726, and authorize the General Manager to execute the contract, and authorize the General Manager to approve change orders for the Project as required in the field during contract time for an amount not to exceed 15% of the original contract amount.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to award a contract for the construction of the Manhole Inflow Reduction 2021 Project No. 225 to Tryco General Engineering for their low responsive and responsible bid of \$164,726., and authorize the General Manager to execute the contract and authorize the General Manager to approve change orders for the Project as required in the field during contract time for an amount not to exceed 15% of the original contract amount.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES: Boydston, Gross, Morris, and Wurm**
 NOES: None
 ABSTAIN: None
 ABSENT: Keefe

7. Consider Purchase of a Sewer Equipment Company of America 747-TK ECO Truck Mounted Jetter.

Mr. Blackwood referred to the memo that was distributed in the agenda packet. The recommendation was to purchase a Sewer Equipment Company of America 747-TK ECO truck mounted high pressure sewer cleaner from the Nixon-Egli Equipment Company. The purchase would replace the current 19-year-old jetter. He reported that repair costs for the old equipment started to increase and noted that the jetter was responsible for roughly 60% of all sewer cleaning footage in the collection system. Staff was utilizing Sourcewell for the best pricing. The fiscal impact would be \$179,450.06 and charged to the 200 Wastewater Fund. The 2021/2022 budgeted amount for this replacement was \$195,000. Mr. Blackwood responded to warranty questions.

Following Board consideration, Vice President Boydston **MOVED** and Director Morris **SECONDED** to authorize the purchase of a Sewer Equipment Company of America ECO truck mounted high pressure sewer cleaner from Nixon-Egli Equipment Company.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Keefe

8. Consider Adoption Resolution No. 2021-02 Authorizing Endorsement of Checks and Execution of Other Instruments.

Mr. O'Brien stated with the recent retirement of the District Engineer, it was necessary to change the signatories to stay compliant with the District's Purchasing Policy. Anything over \$15,000 requires two signatures on the checks. The resolution would change the District Engineer to Engineering Manager.

Following Board consideration, Vice President Boydston **MOVED** and Director Morris **SECONDED** to adopt Resolution No. 2021-02 authorizing the endorsement of checks and execution of other instruments.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Keefe

9. Consider Approving Contract for WaterView with Eagle Aerial Solutions.

Ms. Cerri explained that this item was for a software contract related to the 2018 water conservation legislation that would create a water budget for the District. She referred to the Board memo in the agenda packet showing the Water Use Objectives that the District would be held to. She said that the District had a lot of unique situations, one of which was the seasonal population, and the District will be receiving a variance. The second piece of the water budget was related to outdoor irrigation. To determine the water budget, the Department of Water Resources (DWR) created imagery of all parcels in California inside the urban water supplier's area. The imagery determined how much of a parcel would be eligible to receive a water budget related to irrigation. The District had problems related to the topography, but DWR created a fix. The other concern was the tree canopy. DWR created a water budget; however, any area considered undeveloped would not receive

a water budget, which was 22% of the residential parcels. If the District partners with Eagle Aerial Solutions and other Districts to come up with a solution and take it to DWR, they will listen. Under the Water Use Objective, System Water Loss, the District looked favorable. A Board member posed questions regarding previous detailed investigations on water budgets and irrigation and questioned why this information could not be used. Mr. Lippert responded that when the lake was down 20 feet, the District completed a water budget based on water usage from the high-water use year of 2002. The District asked the community to reduce water usage by 25% for anyone over a certain amount of water usage. It was done for an emergency water budget and this was different because the State was imposing this program on the District. Ms. Cerri explained, WaterView software will incorporate multiple data points provided by the DWR before the District's Water Use Objective is finalized and would ensure the data was accurate and the Water use Objective is viable. Staff continued to respond to a series of questions from Board members.

Following Board consideration, Vice President Boydston **MOVED** and Director Morris **SECONDED** to authorize the General Manager to execute a 3-year contract with Eagle Aerial Solutions for WaterView software to provide information related to the District's upcoming Water Use Objective.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Morris, and Wurm
	NOES:	Gross
	ABSTAIN:	None
	ABSENT:	Keefe

10. Consider Allocation of Mojave Basin Votes for Subarea Advisory Committee.

Ms. Cerri reported that the District had voting rights in the Mojave Basin, where the District has water rights. Ms. Cerri commented that she was recommending Bobby Boytor, who was familiar with the District.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to authorize the General Manager to cast all of Lake Arrowhead Community Services District's 3,290 votes for Bobby Boytor on the election ballot for the Subarea Advisory Committee for the Alto Subarea in the Mojave Basin.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Keefe

BOARD MEMBER MEETINGS

No Board members requested to attend any meeting.

BOARD MEMBER COMMENTS

There were no Board member comments.

CLOSED SESSION

President Wurm announced that he would be recusing himself from Closed Session Item 2 stating, that he had an ongoing attorney relationship with Arrowhead Woods Architectural Committee. The Board, Mr. Byrne, Ms. Cerri, Ms. Field, and Ms. Puckett went into the Closed Session at 6:18 p.m. to discuss items 1 and 2.

1. Conference with Legal Counsel – Existing Litigation

Paragraph (1) of subdivision (d) of Section 54956.9.

Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVIDS2019176

President Wurm departed the Closed Session prior to the discussion of Item 2 at 6:26 p.m.

2. Conference with Real Property Negotiators.

Property: Groundwater in Connection with Properties in Arrowhead Woods

Agency Negotiator: Catherine Cerri, General Manager Counsel

Negotiating Parties: Arrowhead Woods Architectural Committee, Inc.

Under negotiation: Price and terms of payment

OPEN SESSION

The Board came out of Closed Session at approximately 6:54 p.m. Mr. Byrne announced that no reportable actions were taken in Closed Session pursuant to the Brown Act.

ADJOURNMENT

Director Morris **MOVED** and Director Gross **SECONDED** to adjourn the meeting. The meeting was adjourned at approximately 6:55 p.m.

CARRIED: **AYES:** **Boydston, Gross, Morris**

NOES: None
ABSTAIN: None
ABSENT: Keefe, Wurm

Kathleen Field, Board Secretary

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