

**LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT**  
**MINUTES OF REGULAR MEETING OF THE BOARD OF**  
**DIRECTORS**

DATE: February 23, 2021

TIME: 5:30 p.m.

PLACE: Via Teleconference  
+1 (872) 240-3212  
<https://global.gotomeeting.com/join/398007573>

ATTENDANCE: ***Board Members Present:***  
Steve Boydston, Vice President  
Ryan Gross, Director  
Robert Morris, Director  
John Wurm, President

***Board Members Absent:***  
Steve Keefe, Director

***Others Present:***  
Catherine Cerri, General Manager  
Joseph Byrne, General Counsel  
Mike Blackwood, Field Operations Manager  
Matt Brooks, Operations Manager  
Kathleen Field, Board Secretary  
John O'Brien, Finance Manager  
Matt O'Kelly, Operations Supervisor  
Aida Hercules-Dodaro, District Engineer  
Natalie Potter, Human Resources Manager  
Scott Schroder, Engineering Manager  
Michael Thornton, Contract District Engineer  
Members of the Public - Three  
Mary-Justine Lanyon, The Alpine Mountaineer  
Dave Walters, Trinity Construction  
Frank Dodaro

The Meeting was called to Order at 5:30 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America.

## AGENDA POSTING CERTIFICATION

Board Secretary Field certified the proper posting of the Agenda and called the roll.

### APPROVAL OF AGENDA

The Board, by general consensus, approved the February 23, 2021 Regular Board Meeting agenda as presented.

### PUBLIC COMMENT

No written or oral public comment was received.

### SPECIAL RECOGNITION OF RETIRING EMPLOYEE AIDA HERCULES-DODARO

Special recognition was given to retiring employee Ms. Aida Hercules-Dodaro for her 11 plus years of service to the District.

### CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval:

#### **1. Approval of Meeting Minutes.**

January 26, 2021 Regular Board Meeting Minutes

Director Gross **MOVED** and Vice President Boydston **SECONDED** to approve Consent Calendar Item 1 as presented.

Ms. Field took a roll call vote as follows:

<b><u>CARRIED:</u></b>	<b>AYES:</b>	<b>Boydston, Gross, Morris, and Wurm</b>
	<b>NOES:</b>	<b>None</b>
	<b>ABSTAIN:</b>	<b>None</b>
	<b>ABSENT:</b>	<b>Keefe</b>

### INFORMATION AND DISCUSSION ITEMS

**2. Departmental Reports.**

**a. Finance Manager’s Fiscal Year 2020-21 Financial Statements and Cash and Investment Report for the Quarter Ended December 31, 2020**

**b. Operations Manager’s Report**

Mr. O’Brien commented that revenues were up and water usage was up approximately 15%. There were no questions regarding the Operations Manager’s Report.

**3. General Manager’s Report.**

Ms. Cerri reported a call for nominations was received for the California Special Districts Association Board of Directors Seat A and let her know if any of the Board members wanted to nominate someone or were interested being nominated for the Board.

**ACTION ITEMS**

**4. Consider Awarding a Contract for the Lake Arrowhead Country Club Groundwater Well No. 2 Rehabilitation, Project No. 218.**

Mr. Schroder provided the background information on Groundwater Well No. 2. He noted that the District invited five contractors to submit proposals through the Request for Proposal process because there were no responses to the public bid process. The District received one proposal from Layne Christensen Company. Mr. Schroder added that Well No. 2 was one of the better producing wells but had developed production and quality issues and had not been in service since May 2019. Mr. Schroder responded to a series of questions regarding previous rehabilitation to the well in 2014 and 2017, and the past rehabilitation process used was different than the proposed method.

Following Board consideration, Director Gross **MOVED** and Vice President Boydston **SECONDED** to award a contract for the Lake Arrowhead Country Club Groundwater Well No. 2 Rehabilitation, Project No. 218 to Layne Christensen Company for \$100,095.00, authorize the General Manager to execute the contract and to approve change orders for the Project as required in the field during the contract time for an amount not to exceed 15% of the original contract amount.

Ms. Field took a roll call vote as follows:

<b><u>CARRIED:</u></b>	<b>AYES:</b>	<b>Boydston, Gross, Morris, and Wurm</b>
	<b>NOES:</b>	<b>None</b>

**ABSTAIN: None**  
**ABSENT: Keefe**

**5. Consider Awarding a Procurement Contract for the Wastewater Pump Station #33 to DXP Enterprises Inc., Project No. 233.**

Mr. Schroder reported the Wastewater Pump Station (WWPS) #33 was the District's largest pump station located at the lowest point of the Grass Valley Basin near Deer Lodge Park, where it flows by gravity to the Grass Valley Wastewater Treatment Plant. The existing pumps in WWPS #33 had been in service for over 30 years and needed replacement, and the pumps fulfilled their useful lives. The Project would increase WWPS #33 reliability and the overall wastewater collection system. Staff would be installing the new pumps. A fourth pump would be added for redundancy, and with the addition of the fourth pump, the Project should still be below the budgeted amount. A Board member requested a report of the details for the remaining project costs to be provided to the Board.

Following Board consideration, Vice President Boydston **MOVED** and Director Gross **SECONDED** to award a procurement contract for the provision of three replacement pumps for Wastewater Pump Station #33 to DXP Enterprises Inc., Project No. 233, for their low responsive and responsible bid of \$67,957.00, including taxes and shipping, and authorize the General Manager to execute the contract.

Ms. Field took a roll call vote as follows:

**CARRIED:**      **AYES: Boydston, Gross, Morris, and Wurm**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Keefe**

**6. Consider Awarding a Procurement Contract for the Huber S-Press 3.2 TWIN Screw Press Project No. 221.**

Mr. Schroder reported that the current belt press at the Grass Valley Wastewater Treatment Plant had been in service for over 35 years and exceeded its useful life. The District previously replaced one of two belt presses with a Huber S-Press, and the existing belt press had not been used since that time. Only one District Operator knew how to operate the old press. The District was sole sourcing this product due to the extensive research done in 2010. The project budget for Fiscal Year 2020/2021 was \$1,950,000.00 for the entire Project. The procurement portion of the Project was within the budgeted amount. The design plans would be done in-house. Staff responded to questions regarding the screw press repairs, and installation was half of the procurement cost.

Following Board consideration, Director Gross **MOVED** and Vice President Boydston **SECONDED** to approve the purchase of one new Huber S-Press 3.2 TWIN

Screw Press at the cost of \$792,00.00 freight and tax included, from Huber Technology Inc.

Ms. Field took a roll call vote as follows:

<b><u>CARRIED:</u></b>	<b>AYES:</b>	<b>Boydston, Gross, Morris, and Wurm</b>
	<b>NOES:</b>	<b>None</b>
	<b>ABSTAIN:</b>	<b>None</b>
	<b>ABSENT:</b>	<b>Keefe</b>

**7. Consider Making a Finding that Further Competitive Bidding is Impractical for the District Corporate Yard Project No. 177 and Award a Construction Contract to Trinity Construction and H.E. Hammer Construction Corp.**

Mr. Thornton reported that a workshop was held on December 15, 2020, to discuss alternatives and determine an appropriate cost for the Project. Staff received direction from the Board at this workshop that they were more comfortable with a project cost of \$4,000,000.00 - \$4,200,000.00 and to get quotes for a phased approach that delayed either square footage or interior improvements. Staff negotiated with Trinity construction and were close to the budget. In addition, H.E. Hammer Construction Corp. was the preferred installation contractor for CBC Steel Buildings and the metal building provider. Due to the company's specialization in erecting buildings, additional savings are utilized to erect the building. Their installation price was included in CBC's bid. All work will be conducted in accordance with prevailing wage laws. H.E. Hammer would erect the building and install the roof, sheeting, and gutters. They would also furnish and install the exterior doors and windows. The cost of the doors and windows was estimated at \$150,000.00.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to find that further competitive bidding is impractical for the District Corporate Project No. 177 and award a Construction Contract to Trinity Construction, in an amount not to exceed \$2,537,376.28 to complete the site work and certain interior finishes. Award a contract with H.E. Hammer Construction Corp. in an amount not to exceed \$689,000.00 to erect the metal building and provide insulation, doors, and windows. Authorize the General Manager to approve change orders for the Project as required in the field during the contract time for an amount not to exceed 10%.

Ms. Field took a roll call vote as follows:

<b><u>CARRIED:</u></b>	<b>AYES:</b>	<b>Boydston, Gross, Morris, and Wurm</b>
	<b>NOES:</b>	<b>None</b>
	<b>ABSTAIN:</b>	<b>None</b>
	<b>ABSENT:</b>	<b>Keefe</b>

## **BOARD MEMBER MEETINGS**

No Board members requested to attend any meeting.

## **BOARD MEMBER COMMENTS**

There were no Board member comments.

### **CLOSED SESSION**

The Board, Mr. Byrne, Ms. Cerri, and Ms. Field went into Closed Session at 6:31 p.m. to discuss items 1 and 2.

#### **1. Conference with Legal Counsel – Existing Litigation**

Paragraph (1) of subdivision (d) of Section 54956.9.

Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVIDS2019176

#### **2. Conference with Real Property Negotiators.**

Property: APN 0333-694-06

Agency Negotiator: Catherine Cerri, General Manager and Joseph Byrne, General Counsel

Negotiating Parties: Chad and Jana Summerville

Under negotiation: Price and terms of payment

### **OPEN SESSION**

The Board came out of Closed Session at approximately 6:36 p.m. Mr. Byrne announced that there were no reportable actions taken in Closed Session pursuant to the Brown Act.

### **ADJOURNMENT**

Director Gross **MOVED** and Vice President Boydston **SECONDED** to adjourn the meeting. The meeting was adjourned at approximately 6:37 p.m.

<b><u>CARRIED:</u></b>	<b>AYES:</b>	<b>Boydston, Gross, Morris, and Wurm</b>
	<b>NOES:</b>	<b>None</b>
	<b>ABSTAIN:</b>	<b>None</b>
	<b>ABSENT:</b>	<b>Keefe</b>

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