

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF
DIRECTORS

DATE: January 28, 2020

TIME: 5:30 p.m.

PLACE: LACSD Blue Jay Board Room
27307 St. Hwy. 189, Ste. 104
Blue Jay, CA 92317

ATTENDANCE: ***Board Members Present:***
Steve Boydston, Vice President
Robert Morris, Director
John Wurm, President

Board Members Absent:
Ryan Gross, Director
Steve Keefe, Director

Others Present:
Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Kathleen Field, Board Secretary
Aida Hercules-Dodaro, District Engineer
Matt O'Kelly, Operations Supervisor
Natalie Potter, Human Resources Manager
Members of the Public - None

The Meeting was called to Order at 5:30 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America. Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board by general consensus approved the January 28, 2020 Regular Board Meeting agenda as presented.

PUBLIC COMMENT

There was no Public Comment.

CONSENT CALENDAR

Item 2 Consider Accepting DLP-LACSD Emergency Waterline Interconnection, Project No. 164 memorandum was revised and distributed with the agenda packet. Listed on the Consent Calendar were the following items for approval:

1. Approval of Meeting Minutes.

December 10, 2019 Regular Board Meeting Minutes

2. Consider Accepting the DLP-LACSD Emergency Waterline Interconnection Project No. 164 as Complete.

3. Consider Approval of Side Letter No. 1 between Lake Arrowhead Community Services District and the Managers, Supervisors and Confidential Employee Unit to Add a Public Programs Supervisor Position Amending the Memorandum of Understanding.

Director Morris **MOVED** and Vice President Boydston **SECONDED** to approve Consent Calendar Items 1- 3 as revised.

<u>CARRIED:</u>	AYES:	Boydston, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Gross, Keefe

INFORMATION AND DISCUSSION ITEMS

4. Departmental Reports.

- a. District Engineer's Report –Capital Improvement Program Update Fourth Quarter 2019**
- b. Field Operations Manager's Fourth Quarter Report 2019**

c. Human Resources Manager's Fourth Quarter Report 2019

d. Operations Manager's Report

Department Managers gave a brief reporting on notable items for the fourth quarter, and responded to Board member questions. Director Morris commented that he received positive comments from a customer stating how helpful staff was resolving a water leak issue.

5. General Manager's Report.

Ms. Cerri reported that there were no additional items to the General Manager's Report.

ACTION ITEMS

6. Consider Second Reading and Adoption of Ordinance No. 82 Adopting Amended Rules and Regulations for Water and Wastewater Service and Rescinding Ordinances No. 47 and 73 to Incorporate Senate Bill No. 998 New Restrictions on Discontinuation of Residential Water Service.

Mr. O'Brien went over the background information for the adoption of Ordinance No. 82 amending the Rules and Regulations for Water and Wastewater Service.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to adopt Ordinance No. 82 an ordinance of the Board of Directors of the Lake Arrowhead Community Services District, County of San Bernardino, State of California, adopting amended Rules and Regulations for Water and Wastewater Service and rescinding Ordinances No. 47 and 73, waiving the reading and directing District staff to publish the post-adoption summary of Ordinance No. 82.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Gross, Keefe

7. Consider Budget with Arrowhead Lake Association for Fiscal Year 2020/2021 Joint Lake Operation Costs.

Ms. Cerri reported that annually the District was required by the Memorandum of Understanding with Arrowhead Lake Association to pass a budget by February first of each year for joint lake operations costs. Ms. Cerri commented that the budget

being presented was not an authorization for the expenditure, and any payment would be brought to the Board for approval.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to approve Fiscal Year 2020/2021 Cost Sharing Budget in the amount of \$61,235.00 for watershed activities with Arrowhead Lake Association in compliance with the 2007 Agreement Regarding Protection of Beneficial Use of Lake Arrowhead and the related Memorandum of Understanding.

CARRIED: **AYES:** **Boydston, Morris, and Wurm**
NOES: **None**
ABSTAIN: **None**
ABSENT: **Gross, Keefe**

8. Consider Purchase of a 2020 John Deere 310SL Backhoe.

Mr. Blackwood presented the recommendation for the purchase of the 2020 John Deere 310SL Backhoe, referring to the memorandum that was distributed in the agenda packet and reviewed the same. The budgeted amount for the purchase was \$125,000. Mr. Blackwood responded to Board member questions.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to approve the acquisition of a 2020 John Deere 310SL Backhoe.

CARRIED: **AYES:** **Boydston, Morris, and Wurm**
NOES: **None**
ABSTAIN: **None**
ABSENT: **Gross, Keefe**

9. Consider Approving the Purchase of One Hundred Twenty (120) New UNA-620A Microfiltration Modules, Ancillary Parts, and Installation Supervision from Pall Corporation.

Mr. Brooks reported that the existing 120 original modules reached the end of their useful lives. Since July 2020, when recycled water deliveries first commenced, zero water was needed to be transferred to Grass Valley Lake from Lake Arrowhead for golf course irrigation purposes. The amount of recycled water that the District was able to produce has been steadily declining over the past few irrigation seasons; notably, the most significant declines were during the 2018 and 2019 irrigations seasons. By the end of 2019 irrigation season, the system was struggling to produce 500 GPM, 35% of its design capacity of 2 MGD. Mr. Brooks informed the Board that the funding was not budgeted until fiscal year 2021/2022 – 2022/2023. The fiscal impact would be \$229,186.07, with taxes and freight. Mr. Brooks responded to questions.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to approve the purchase of the microfiltration modules and parts in the amended amount of \$229,186.07.

CARRIED: **AYES:** **Boydston, Morris, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Gross, Keefe**

10. Consider Awarding a Professional Services Contract for Engineering Consulting Services for Spyglass 0.4 Mg Pre-Stressed Concrete Tank, Project No. 179.

Ms. Hercules-Dodaro presented the recommendation to award a contract with Infrastructure Engineering Corporation (IEC) for the design, bidding and construction management assistance of the Spyglass 0.4 MG prestressed concrete tank Project No. 179 in an amount not to exceed \$183,734.00. Mr. Byrne, Ms. Cerri, and Ms. Hercules-Dodaro responded to questions.

Following Board consideration, Director Morris **MOVED** and Vice President Boydston **SECONDED** to approve Infrastructure Engineering Corporation to provide engineering consulting services for the design, bidding, and construction management assistance of Spyglass 0.4 Pre-stressed Concrete Tank, Project No. 179 for \$183,734.00.

CARRIED: **AYES:** **Boydston, Morris, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Gross, Keefe**

11. Consider Approving Contract Amendment No. 2 for Additional Architectural and Engineering Services with SGH Architects.

Ms. Hercules-Dodaro presented the recommendation to approve a contract amendment no. 2 for additional architectural and engineering services with SGH Architects, and authorize the General Manager to execute the contract. Ms. Hercules-Dodaro referred to the board memorandum and reviewed the same. Board members expressed their concerns regarding SGH Architects, the cost of the project, and posed a series of questions regarding original design concept and cost, other building designs, and commercial property alternatives. Staff responded that commercial property alternative locations were researched, and in the new design, the building square footage would be reduced, and the HVAC zones would be reduced from 11 to 6. Lower cost mechanical systems would be identified as well as simplification of the exterior of the building. Board members asked staff to look at property uses, zoning maps, available properties in other areas, steel buildings, and covered parking

options. The Board took no action on this item and suggested holding a special board meeting and asked that SGH Architects staff be present to review the contract and answer questions.

BOARD MEMBER MEETINGS

No Board members requested to attend any meeting.

BOARD MEMBER COMMENTS

There were no Board Member comments.

CLOSED SESSION

The Board, Mr. Byrne, and Ms. Cerri went into Closed Session at 6:46 p.m. to discuss items 1-3.

1. Conference with Real Property Negotiators.

Agency Negotiator: Catherine Cerri, General Manager

Negotiating Parties: Triple Edge Financial Services

Under Negotiation: Terms and price

2. Conference with Legal Counsel – Existing Litigation.

Paragraph (1) of subdivision (d) of Section 54956.9.

Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVDS160201

3. Conference with Legal Counsel – Anticipated Litigation.

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government, Code section 54956.9: (one case)

OPEN SESSION

The Board came out of Closed Session at approximately 8:04 p.m. Mr. Byrne announced that there were no reportable actions taken in the Closed Session.

ADJOURNMENT

Vice President Boydston **MOVED** and Director Morris **SECONDED** to adjourn the meeting. The meeting adjourned at approximately 8:05 p.m.

CARRIED: **AYES:** **Boydston, Morris, and Wurm**

NOES: None
ABSTAIN: None
ABSENT: Gross, Keefe

Kathleen Field, Board Secretary

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