

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF
DIRECTORS

DATE: April 28, 2020

TIME: 5:30 p.m.

PLACE: Via Teleconference Call
(425) 585-7339
Online Meeting
<https://join.startmeeting.com/kfield0>

ATTENDANCE: ***Board Members Present:***
Steve Boydston, Vice President
Ryan Gross, Director
Steve Keefe, Director
Robert Morris, Director
John Wurm, President

Board Members Absent:
None

Others Present:
Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Kathleen Field, Board Secretary
Aida Hercules-Dodaro, District Engineer
Marc Lippert, Public Programs Supervisor
John O'Brien, Finance Manager
Natalie Potter, Human Resources Manager
Scott Schroder, Engineering Technician
Members of the Public – None

The Meeting was called to Order at 5:30 p.m. by John Wurm, President. Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board by general consensus approved the April 28, 2020 Regular Board Meeting agenda as presented.

PUBLIC COMMENT

No written public comments were received.

CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval:

1. Approval of Meeting Minutes.

March 24, 2020 Regular Board Meeting Minutes

2. **Consider Accepting the Palisades Sewer Replacement Phase 2 Project No. 163 as Complete.**

Director Keefe **MOVED** and Vice President Boydston **SECONDED** to approve Consent Calendar Items 1- 2 as presented.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES:** **Boydston, Gross, Keefe, Morris, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **None**

INFORMATION AND DISCUSSION ITEMS

3. Departmental Reports.

- a. District Engineer's Report – First Quarter Capital Improvement Program Update**
- b. Field Operations Manager's First Quarter Report**
- c. Human Resources Manager's First Quarter Report**
- d. Operations Manager's Report**

There were no questions on the Departmental Reports distributed in the agenda packet.

4. Budget Workshop for Fiscal Years 2020-21 and 2021-22.

Mr. O'Brien presented a PowerPoint presentation on Fiscal Years 2020-21 and 2021-22 draft budget. Mr. O'Brien covered the major budget categories, which were budget summary, revenue, expenses, personnel, pension/Unfunded Accrued Liability (UAL), capital improvement plans, and debt service. Mr. O'Brien went over contingencies in response to COVID-19. Mr. O'Brien responded to questions.

5. CalPERS Pension Plan Update.

Mr. O'Brien covered the update of the CalPERS Pension Plan during the budget workshop and did not have any additional comments.

6. Irrigation Schedules, Restrictions, and Guidance.

President Wurm stated that he and Vice President Boydston requested to add this discussion item on relaxing irrigation restrictions to the agenda. He commented that the Lake has overflowed for two years, and the District has been far under the maximum Lake withdrawal allowed. President Wurm voiced his opinion that by relaxing the irrigation restrictions, the District would gain additional revenue. President Wurm noted that the District has been diligent at water conservation. Ms. Cerri referred to the agenda packet, pointing out the water conservation efforts that the District has put into place. She stated that the State wants the District to stay within the 2013 water usage numbers, and the State wants the District to meet a goal of 50 gallons per capita per day. Ms. Cerri cautioned that we need to be careful of what message we send as we move forward, being a Waterwise community. President Wurm stated that if the Board were to proceed with relaxing the irrigation restrictions, it would need to be placed on the next meeting agenda as an action item to rescind the ordinance. Mr. Byrne asked if the recommendation was to rescind the entire ordinance or to look at the content and determine what to roll back. He added that

there was permanent waste of water prohibitions that were important to have for the purpose of the Urban Water Management Plan. Mr. Byrne shared some of the State concerns that Ms. Cerri voiced and suggested if there was a desire to loosen up the water restrictions to look at the content of the ordinance on which restrictions to loosen up. President Wurm concurred with Mr. Byrne's suggestion. Board members expressed their concerns and opinions on lifting the water restrictions. In conclusion of the discussion, the item would not be placed as an action item on the next meeting agenda, but will be reconsidered if there was more rain next year.

7. General Manager's Report.

Ms. Cerri gave an update on the District's staffing as it related to COVID-19 pandemic.

ACTION ITEMS

8. Consider Adoption of Resolution No. 2020-01 Approving the 2020 Update to the Local California Environmental Quality Act (CEQA) Guidelines.

There was no discussion or comments on the adoption of Resolution No. 2020-01, approving the 2020 update to the Local California Environmental Quality Act Guidelines.

Following Board consideration, Director Gross **MOVED** and Director Morris **SECONDED** to adopt Resolution No. 2020-01 Approving the 2020 Update to the Local California Environmental Quality Act Guidelines.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, Keefe, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	None

9. Consider Adopting Resolution No. 2020-02 Designation of Applicant's Agent Resolution for Non-State Agencies and Designate the General Manager, Finance Manager, and District Engineer as District's Authorized Agents.

Ms. Cerri reported that by adopting Resolution No. 2020-02, it would enable the District to receive government funding to reimburse costs associated with emergencies.

Ms. Field took a roll call vote as follows:

Following Board consideration, Director Keefe **MOVED** and Director Morris **SECONDED** to adopt Resolution No. 2020-02 Designation of Applicant's Agent Resolution for Non-State Agencies and Designate the General Manager, Finance Manager and District Engineer as the District's Authorized Agents.

CARRIED: **AYES:** **Boydston, Gross, Keefe, Morris, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **None**

BOARD MEMBER MEETINGS

No Board members requested to attend any meeting.

BOARD MEMBER COMMENTS

There were no Board Member comments.

CLOSED SESSION

The Board, Mr. Byrne, and Ms. Cerri went into Closed Session at 6:15 p.m. to discuss items 1 - 2.

1. Conference with Legal Counsel – Existing Litigation

Paragraph (1) of subdivision (d) of Section 54956.9.

Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVDS160201

2. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government, Code section 54956.9: (One case)

OPEN SESSION

The Board came out of Closed Session at approximately 6:27 p.m. Mr. Byrne announced that there were no reportable actions taken in the Closed Session.

ADJOURNMENT

The Meeting adjourned at approximately 6:28 p.m.

Kathleen Field, Board Secretary

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