

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF
DIRECTORS

DATE: April 25, 2017

TIME: 5:30 p.m.

PLACE: LACSD Blue Jay Board Room
27307 St. Hwy. 189, Ste. 104
Blue Jay, CA 92317

ATTENDANCE: ***Board Members Present:***
Steve Boydston, Director
Ryan Gross, Director
Steve Keefe, Director, arrived at 5:33 p.m.
John Wurm, Vice President

Board Members Absent:
Bill Thompson, President

Others Present:
Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Jessica Brown, Finance Manager
Kathleen Field, Board Secretary
Aida Hercules-Dodaro, District Engineer
Natalie Potter, Human Resources Manager
Conner Moore, Nu-Line Technologies, LLC.
Members of the Public – 1

The Meeting was called to Order at 5:30 p.m. by John Wurm, Vice President, who led those present in the Pledge of Allegiance to the Flag of the United States of America. Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board by general consensus approved the April 25, 2017, Regular Board Meeting Agenda as presented.

PUBLIC COMMENT

There was no Public Comment.

CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval:

1. Approval of Meeting Minutes.

March 28, 2017 Regular Board Meeting Minutes

2. Consider Project Acceptance for Bernina Tank Coating Project #156.

3. Consider Project Acceptance for Manhole Rehabilitation Tract 7074 Project # 150.

Director Gross **MOVED** and Director Boydston **SECONDED** to approve Consent Calendar Items 1- 3 as presented.

CARRIED: **AYES:** **Boydston, Gross, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Keefe, Thompson**

INFORMATION AND DISCUSSION ITEMS

4. Departmental Reports.

- a. **District Engineer's Report – Fourth Quarter Capital Improvement Program Update**
- b. **Field Operations Manager's 2016 Fourth Quarter Report**
- c. **Human Resources Manager's Fourth Quarter Report**
- d. **Operations Manager's Report**

There were no comments or questions on the departmental reports presented in the agenda packet.

5. Lake Arrowhead Community Services District Emergency Preparedness.

Vice President Wurm asked to defer the discussion of Lake Arrowhead Community Services District Emergency Preparedness to the next meeting because the report was prepared at the request of President Thompson.

6. Board Member Compensation.

Ms. Cerri reported that Lake Arrowhead Community Services District’s board member compensation for attending meetings was lower than other agencies. Ms. Cerri informed the Board if the Board decided to move forward with increasing the compensation a resolution would be required. A Board member asked that additional information is provided on the level of compensation paid to other local agencies.

7. General Manager’s Report.

Ms. Cerri did not have any additional information to add to the General Manager’s Report provided in the agenda packet.

ACTION ITEMS

8. Consider Appointment of an Alternate Member to the ALA/LACSD Interface Committee.

Ms. Cerri commented that the District was required to hold an Interface Committee meeting at least twice a year and anytime during the year the level of the Lake reached 5103 feet. Ms. Cerri added that the District had difficulties scheduling Interface Committee meetings and recommended appointing an alternate member to the ALA/LACSD Interface Committee.

Director Boydston nominated Vice President Wurm as the alternate member to the ALA/LACSD Interface Committee; Director Gross **SECONDED** the nomination. The vote was taken as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, Keefe, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Thompson

9. Consider Approving a Purchase and Sale Agreement with the University of California Regents for the Purchase of Lake Arrowhead Community Services District Property APN 0329-031-04.

Ms. Cerri reported that the item for Board consideration was the Purchase and Sale Agreement to the UC Regents for the District’s Willow Creek maintenance facility for 1.2 million dollars. Ms. Cerri added that the Willow Creek facility has become too small for District’s uses. Ms. Cerri noted that the Board did not need to consider the Willow Creek property as surplus because the District was looking at replacing the facility. Ms. Cerri in response to questions stated that the District was working on a transition plan for

the Field Operations Staff; utilizing other District facilities and building a new facility within two years.

Following Board consideration, Director Keefe **MOVED** and Director Boydston **SECONDED** to approve the Purchase and Sale Agreement with the University of California Regents for the Purchase of Lake Arrowhead Community Services District Property APN 0329-031-04.

CARRIED: **AYES:** **Boydston, Gross, Keefe, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Thompson**

10. Consider Approving Tenth Amendment to the Professional Services Contract with Computer Options for Continued Computer Network Infrastructure and User Support Services.

Ms. Cerri stated that the Board of Directors recommended negotiating a multi-year contract with Computer Options. A three-year contract with two one-year renewal options with automatic increases of 2% per year was negotiated. Ms. Cerri responded to questions.

Following Board consideration, Director Keefe **MOVED** and Director Gross **SECONDED** to approve a Tenth Amendment to the Professional Services Contract with Computer Options for continued computer network infrastructure and user support services.

CARRIED: **AYES:** **Boydston, Gross, Keefe, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Thompson**

11. Consider Awarding a Procurement Contract for the Provision of North Bay Pump Station Mechanical Electrical Equipment Project No. 072.

Ms. Hercules-Dodaro presented the recommendation to award a procurement contract for the Provision of North Bay Pump Station Mechanical and Electrical Equipment Project No. 072 to Multi W Systems, Inc. for their low responsive and responsible bid of \$260,358.64 and authorize the General Manager to execute the contract. Ms. Hercules-Dodaro responded to questions from Board members.

Following Board consideration, Director Gross **MOVED** and Director Keefe **SECONDED** to award a Procurement Contract for the Provision of North Bay Pump Station Mechanical Electrical Equipment Project No. 072 to Multi W Systems, Inc. for

their low responsive and responsible bid of \$260,358.64 and authorize the General Manager to execute the contract.

CARRIED: **AYES:** **Boydston, Gross, Keefe, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Thompson**

12. Consider Awarding a Construction Contract for the Shelter Cove/Agua Fria Sewer Rehabilitation Phase 2 Project No. 155.

Ms. Hercules-Dodaro presented the recommendation to award a contract for construction of the Shelter Cove/Aqua Fria Sewer Rehabilitation Phase 2, Project No. 155 to Nu-Line Technologies, LLC for their low responsive and responsible bid of \$330,400.75. Authorize the General Manager to execute the contract and to approve change orders for the Project as required in the field during the contract time for an amount not to exceed 15% of the original contract amount.

Following Board consideration, Director Gross **MOVED** and Director Keefe **SECONDED** to award a Construction Contract for the Shelter Cove/Agua Fria Sewer Rehabilitation Phase 2 Project No. 155 to Nu-Line Technologies, LLC for their low responsive and responsible bid of \$330,400.75, and authorize the General Manager to execute the contract and to approve change orders for the Project as required in the field during the contract time for an amount not to exceed 15% of the original contract amount.

CARRIED: **AYES:** **Boydston, Gross, Keefe, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Thompson**

BOARD MEMBER MEETINGS

No Board member requested approval for attendance at any meetings of other organizations, seminars, conferences and other meetings.

BOARD MEMBER COMMENTS

There were no Board member comments.

CLOSED SESSION

Vice President Wurm announced that he would be recusing himself from Closed Session Item 4 because he had represented Mr. Grossman. The Board, Mr. Byrne, Mr.

Blackwood, and Ms. Cerri went into Closed Session at approximately 5:52 p.m. to discuss items 1-5.

1. **Conference with Legal Counsel – Anticipated Litigation.**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (2 cases)
2. **Conference with Legal Counsel - Existing Litigation.**
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVDS160201
3. **Conference with Real Property Negotiators.**
Property: 0330-011-25
Agency negotiator: Catherine Cerri, General Manager, and Joseph Byrne, General Counsel
Negotiating parties: County of San Bernardino Special Districts
Under negotiation: Price and terms of payment
4. **Conference with Real Property Negotiators.**
Property: 333-694-06
Agency negotiator: Catherine Cerri, General Manager, and Joseph Byrne, General Counsel
Negotiating parties: Grossman, Sherwin A&A E Rv Tr-Estate of
Under negotiation: Price and terms of payment
5. **Conference with Real Property Negotiators.**
Property: 27307 Hwy. 189, Blue Jay, CA 92317
Agency negotiator: Catherine Cerri, General Manager
Negotiating parties: Keith J. Burkart, O.D., A Professional Corporation
Under negotiation: Price and terms of lease

Mr. Blackwood departed the Closed Session at approximately 6:16 p.m. Vice President Wurm departed the Closed Session and the meeting at approximately 6:40 p.m.

OPEN SESSION

The Board came out of Closed Session at approximately 7:05 p.m. Mr. Byrne announced that there were no reportable actions taken in the Closed Session.

ADJOURNMENT

Director Keefe **MOVED** and Director Boydston **SECONDED** to adjourn the meeting.
The meeting adjourned at approximately 7:06 p.m.

CARRIED: **AYES:** **Boydston, Gross, Keefe**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **Thompson, Wurm**

Kathleen Field, Board Secretary