

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF
DIRECTORS

DATE: November 10, 2015

TIME: 5:30 p.m.

PLACE: LACSD Blue Jay Board Room
27307 State Hwy. 189, Suite 104
Blue Jay, CA 92317

ATTENDANCE:

Board Members Present:

Steve Boydston, Director
Ryan Gross, Director
Steve Keefe, Director
John Wurm, Vice President
Bill Thompson, President

Board Members Absent:

None

Others Present:

Leo Havener, General Manager
Scott Campbell, Best Best & Krieger General Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Catherine Cerri, Finance Manager
Kathleen Field, Board Secretary
Aida Hercules, District Engineer
Mark Lopez, Customer Service Supervisor
Mountain News
Alpenhorn News
Members of the Public- 9

The Meeting was called to Order at 5:30 p.m. by Bill Thompson President, who led those present in the Pledge of Allegiance to the Flag of the United States of America. Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board by general consensus approved the November 10, 2015 Regular Board meeting agenda as presented.

PUBLIC COMMENT

Public Comment was heard from Jim Williamson, who protested the proposed rate increases for Deer Lodge Park and the proposed drought surcharge, and submitted additional protest letters. Carol Banner protested the proposed rate increases for Deer Lodge Park. Board members and Ms. Cerri responded to some of the public comments.

CONSENT CALENDAR

Listed under the Consent Agenda were the following items for approval:

1. Approval of Minutes.

October 27, 2015 Regular Board Meeting Minutes.

(Present: Boydston, Gross, Thompson, and Wurm)

2. Consider Project Acceptance for Lake Arrowhead Community Services District Grass Valley Treatment Plant Roof Repair Project No. 145.

Director Gross **MOVED** and Director Boydston **SECONDED** to approve Consent Calendar Items 1-2 as presented.

<u>CARRIED:</u>	AYES:	Boydston, Gross, Keefe, and Thompson
	NOES:	None
	ABSTAIN:	Wurm
	ABSENT:	None

INFORMATION AND DISCUSSION ITEMS

3. Departmental Reports.

- a. Finance Manager's Report -Fiscal Year 2015/2016 First Quarter Financial Results
- b. Operations Manager's Report
- c. Preliminary Fiscal Year 2014/2015 Financial Results

Mr. Havener asked if the Board had any questions regarding the departmental reports that were provided to the Board in the agenda packet. Ms. Cerri and Mr. Brooks responded to questions from Board members.

4. General Manager's Report.

The General Manager's report included the results of the November 3, 2015 Consolidated Election, the Hesperia Farm Solar Project contract with SunPower was signed, CEQA was being recirculated, and a kick-off meeting for the Solar Project was scheduled. The results of the CSRMA Risk Control Survey Annual Review was that the pool average performance was 72%, and Lake Arrowhead Community Services District was rated at 83%.

ACTION ITEMS

5. Consider Approving a Contract for Financial System and Utility Billing Software with Caselle.

Ms. Cerri presented the recommendation to authorize staff to execute a contract with Caselle for software for financial and utility billing system. Ms. Cerri responded to series of questions regarding software support, fiscal impact, new software benefits to the District, SQL Server, and installation and implementation of the new software. In response to a question, Mr. Campbell stated that Legal Counsel had reviewed the contract.

Following Board consideration, Director Keefe **MOVED** and Director Boydston **SECONDED** to authorize staff to execute a contract with Caselle for the financial system and utility billing software implementation and merchant services.

<u>CARRIED:</u>	AYES:	Boydston, Gross, Keefe, Thompson, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	None

6. Consider Withdrawing Lake Arrowhead Community Services District from the State of California Disability Insurance (CASDI) Plan; and Contracting a Stand Alone Short-Term Disability Plan along with the Districts Long-Term Disability and Life Benefits.

Ms. Potter presented the recommendation to withdraw the District from the State of California Disability Insurance Plan; and contract for a stand-alone short-term disability plan along with the Districts long-term disability and life benefits. Ms. Potter referred to the memorandum in the agenda packet. Ms. Potter went over the background information and responded to questions.

Following Board consideration, President Thompson **MOVED** and Director Boydston **SECONDED** to withdraw Lake Arrowhead Community Services District from the State of California Disability Insurance (CASDI) Plan; and Contract for a Stand Alone Short-Term Disability Plan along with the Districts Long-Term Disability and Life Benefits.

CARRIED: **AYES:** **Boydston, Gross, Keefe, Thompson, and Wurm**
NOES: **None**
ABSTAIN: **None**
ABSENT: **None**

BOARD MEMBER MEETINGS

No Board member requested approval for attendance at any meetings of other organizations, seminars, conferences and other meetings. Director Gross informed the Board that he would not be attending the Association of California Water Agencies (ACWA) Conference in December 2015.

BOARD MEMBER COMMENTS

Vice President Wurm commented on recent information on the potential cityhood of Lake Arrowhead. Vice President Wurm expressed his opinion that all agencies needed to work together and working together made the agencies stronger, and more would be accomplished. If this happened, cityhood would not be necessary.

CLOSED SESSION

The Board, Mr. Havener, Ms. Cerri and Mr. Campbell went into Closed Session at 6:10 p.m. to discuss the following:

- 1. Conference with Real Property Negotiators.**
Property: APN 033330127
Agency Negotiator: Leo Havener General Manager, and Scott Campbell
General Counsel
Negotiating Parties: Arrowhead Lake Association
Under negotiation: Price and terms of payment

- 2. Conference with Legal Counsel – Anticipated Litigation.**
Significant exposure to litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9
Number of cases: one

OPEN SESSION

The Board came out of Closed Session at 6:48 p.m. Mr. Campbell reported that no reportable actions were taken during the Closed Session.

ADJOURNMENT

Director Keefe **MOVED** and President Thompson **SECONDED** to Adjourn the Meeting. The meeting Adjourned at approximately 6:49 p.m.

Kathleen Field
Secretary to the Board