

RESOLUTION NO. 2-79

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT,  
SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISH-  
ING A PURCHASING POLICY FOR THE DISTRICT

WHEREAS, it is necessary for the District to purchase materials, goods, supplies, services and to construct facilities for the District for the purpose of continuing the provision of water services to the community; and

WHEREAS, the Board of Directors desires to establish guidelines and directions for the use by District staff in the purchasing of those items outlined above;

NOW, THEREFORE, the Board of Directors of the Lake Arrowhead Community Services District does hereby RESOLVE, DETERMINE AND ORDER as follows:

Section 1. That this resolution shall be referred to as the Purchasing Policy of the Lake Arrowhead Community Services District.

Section 2. Purchase of goods, services, supplies and materials. The General Manager or his delegate is hereby authorized to purchase goods, services, supplies and materials as follows:


- (a) Those budgeted items up to a maximum \$500 per purchase, not to exceed a total of \$2,500 in any given month, without prior approval of the Board of Directors.
- (b) All non-budgeted items and any items in excess of \$500 or accumulative value of \$2,500 in any

given calendar month, must receive prior approval of the Board of Directors for authorization to purchase.

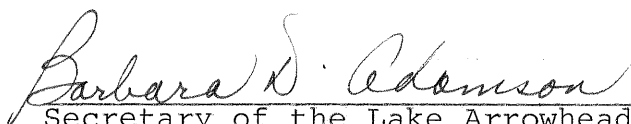
Section 3. Construction Projects. The letting of all contracts for the construction of any unit of work, including the cost of materials and supplies for use in such work, shall be as follows:

- (a) Those projects for which the total cost is estimated to be less than \$5,000 may be done by District force account, by private contractor, or a combination thereof, with prior approval of the Board of Directors.
- (b) Those projects for which the total cost is estimated to be in excess of \$5,000 shall be let to the lowest bidder after competitive bidding. Said bidding shall be in compliance with Section 61626.5 of the Government Code.

ADOPTED this 9th day of March, 1979.

  
President of the Lake Arrowhead  
Community Services District and  
of the Board of Directors thereof.

ATTEST:

  
Secretary of the Lake Arrowhead  
Community Services District and  
of the Board of Directors thereof.

(SEAL)

STATE OF CALIFORNIA            )  
  )  ss.  
COUNTY OF SAN BERNARDINO    )

I, BARBARA D. ADAMSON, Secretary of the Board of Directors of the Lake Arrowhead Community Services District, DO HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Directors of said District at a regular meeting of said Board held on the 9th day of March, 1979, and that it was so adopted by the following vote:

AYES:           Cronk, Furness, Kirk, Leo, Wagner  
NOES:           none  
ABSENT:         none

*Barbara D. Adamson*  
Secretary of the Lake Arrowhead  
Community Services District and  
of the Board of Directors thereof.

(SEAL)

STATE OF CALIFORNIA            )  
  )  ss.  
COUNTY OF SAN BERNARDINO    )

I, BARBARA D. ADAMSON, Secretary of the Board of Directors of the Lake Arrowhead Community Services District DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of Resolution No. 2-79 of said Board, and that the same has not been amended or repealed.

DATED: March 9, 1979.

*Barbara D. Adamson*  
Secretary of the Lake Arrowhead  
Community Services District and  
of the Board of Directors thereof

(SEAL)