

LAKE ARROWHEAD COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF
DIRECTORS

DATE: January 26, 2021

TIME: 5:30 p.m.

PLACE: Via Teleconference
(872) 240-3311 Access Code: 372-786-333
<https://global.gotomeeting.com/join/372786333>

ATTENDANCE: **Board Members Present:**
Steve Boydston, Vice President
Ryan Gross, Director
Steve Keefe, Director
Robert Morris, Director
John Wurm, President

Board Members Absent:
None

Others Present:
Catherine Cerri, General Manager
Joseph Byrne, General Counsel
Lindsay Puckett, Special Counsel
Mike Blackwood, Field Operations Manager
Matt Brooks, Operations Manager
Kathleen Field, Board Secretary
Marc Lippert, Public Programs Supervisor
John O'Brien, Finance Manager
Aida Hercules-Dodaro, District Engineer
Natalie Potter, Human Resources Manager
Scott Schroder, Engineering Manager
Michael Thornton, Contract District Engineer
Mary-Justine Lanyon, The Alpine Mountaineer
Members of the Public - None

The Meeting was called to Order at 5:30 p.m. by John Wurm, President, who led those present in the Pledge of Allegiance to the Flag of the United States of America.

AGENDA POSTING CERTIFICATION

Board Secretary Field certified the proper posting of the Agenda and called the roll.

APPROVAL OF AGENDA

The Board by general consensus approved the January 26, 2021 Regular Board Meeting agenda as presented.

PUBLIC COMMENT

No written or oral public comment was received.

CONSENT CALENDAR

Listed on the Consent Calendar were the following items for approval:

1. Approval of Meeting Minutes.

December 8, 2021 Regular Board Meeting Minutes
December 15, 2021 Special Board Meeting Minutes

2. Consider Approving a Revised 2021 Managers, Supervisors and Confidential Employees (MSCEU) Salary Schedule.

3. Consider Approving a Revised 2021 Utility Workers Union of America, Local 557 Salary Schedule.

Director Keefe **MOVED** and Director Morris **SECONDED** to approve Consent Calendar Items 1- 3 as presented.

Ms. Field took a roll call vote as follows:

<u>CARRIED:</u>	AYES:	Boydston, Gross, Keefe, Morris, and Wurm
	NOES:	None
	ABSTAIN:	None
	ABSENT:	None

INFORMATION AND DISCUSSION ITEMS

4. Departmental Reports.

- a. District Engineer's Report –Capital Improvement Program Update Fourth Quarter 2020**
- b. Update on District Corporate Yard Project No. 177**
- c. Field Operations Manager's Fourth Quarter 2020 Report**
- d. Human Resources Manager's Fourth Quarter 2020 Report**
- e. Operations Manager's Report**

There were no questions on the District Engineer's report.

Mr. Thornton stated the District held a workshop to discuss alternatives and determine appropriate cost for the project; noting the budget included \$6 million but the Board was more comfortable with a project cost of \$4 million - \$4.2 million. To meet the reduced budget, the Board directed staff to get quotes for a phased approach that delayed either square footage or interior improvements. Staff commenced negotiations with Trinity to negotiate a contract amount that would comply with the Board's acceptable budget. Trinity provided a quote for site work building erection and minimal interior but the price was still not low enough. Staff decided to put the phased approach out to bid. To meet the agreed budget, reduction in square footage may be necessary. If so, staff will be requesting additional funds to revise the plans and added that additional advice was being sought from entities familiar with low-cost commercial construction. Mr. Thornton referred to and reviewed handouts showing original bid costs and revised cost, overall site plans and phasing plan and responded to questions. Mr. Thornton stated that staff was requesting additional time or further direction. The Board concurred that more time was ok.

Mr. Blackwood said that it was a successful year with only two sanitary sewer overflows and with additional population. Mr. Blackwood referred to page 50 in the agenda packet which reflected the accomplishments of staff in the reduction in sanitary sewer overflows. Board members thanked Mr. Blackwood and staff for the hard work. In response to a question regarding the new pump station, he stated it was more reliable, and no issue with the force main or poor lake draw.

Ms. Potter stated that the District had their annual Employee Service Award and Recognition and noted that Mike Blackwood has been with the District for 25 years. Ms. Potter announced that Mr. Schroder was promoted to Engineering Manager and Ms. Hercules-Dodaro was retiring.

Mr. Brooks went over the December 2020 water delivered annual analysis.

5. Annual Water Audit.

Mr. Lippert went over the annual water audit background information. He pointed out that the performance indicators reflected that the District had made improvement from the previous year. He also noted this was the first year for American Water Works Association (AWWA) Annual Water Audit for Deer Lodge Park and Rimforest Water Systems. In response to questions regarding how the reports were prepared, he commented that it was a departmental joint effort.

6. Yearly Review of Ordinance No. 65, Water Connection Policy of the Lake Arrowhead Community Services District.

Mr. Schroder reported that this was the yearly review of Ordinance No. 65 Water Connection Policy and referred to the statics related to water connections in the Arrowhead Woods for calendar year 2020. There was a total of eleven water connection permits issued in 2020 and staff was not recommending any changes to the Ordinance at this time. In response to a question regarding what the maximum water permits that could be issued, Mr. Schroder stated, a of total of sixty per year with a maximum of five per month.

7. General Manager's Report.

Ms. Cerri reported that as of January 18, 2021 the Lake level was under 5,103; however, with the recent storm event 2.5 inches of water was received. The level is above 5,103.

ACTION ITEMS

8. Consider Adopting Resolution No. 2021-01 Approving and Adopting a Mitigated Negative Declaration (Sch #2020110131) and Mitigation Monitoring and Reporting Program Under the California Environmental Quality Act for the Blue Jay Well Site Project No. 187 and Approving the Project.

Ms. Hercules-Dodaro reported that the District was looking for other sources of water supply. The District retained Tidewater to prepare the Initial Study/Mitigated Declaration for the Blue Jay Well Site Project in compliance with CEQA. The Draft IS/MND concluded that all potential environmental impacts from the project would be less than significant with incorporation of the proposed mitigation measures. The Draft IS/MND was circulated for review by the public and responsible, trustee and interested agencies. The District received one written comment on the Draft IS/MND from Lahontan and the detailed response to that comment was in the Final IS/MND. The District received a request for consultation from San Manuel Band of Mission Indians and the information was provided and the requested language was included in the Final IS/MND.

Following Board consideration, Director Keefe **MOVED** and Director Morris **SECONDED** to adopt Resolution No. 2021-01 Approving and Adopting a Mitigated Negative Declaration (Sch #2020110131) and Mitigation Monitoring and Reporting Program Under the California Environmental Quality Act for the Blue Jay Well Site Project No. 187 and Approving the Project.

Ms. Field took a roll call vote as follows:

CARRIED: **AYES:** **Boydston, Gross, Keefe, Morris, and Wurm**
 NOES: **None**
 ABSTAIN: **None**
 ABSENT: **None**

BOARD MEMBER MEETINGS

No Board members requested to attend any meeting.

BOARD MEMBER COMMENTS

There were no Board member comments.

CLOSED SESSION

The Board, Mr. Byrne, Ms. Cerri, Ms. Puckett, and Ms. Field went into Closed Session at 6:14 p.m. to discuss items 1 and 2.

1. Conference with Legal Counsel – Existing Litigation

Paragraph (1) of subdivision (d) of Section 54956.9.

Name of case: The City of Hesperia v. Lake Arrowhead Community Services District, et al., Case No. CIVIDS2019176

2. Conference with Real Property Negotiators.

Property: APN 0333-694-06

Agency Negotiator: Catherine Cerri, General Manager and Joseph Byrne, General Counsel

Negotiating Parties: Chad and Jana Summerville

Under negotiation: Price and terms of payment

OPEN SESSION

The Board came out of Closed Session at approximately 6:38 p.m. Mr. Byrne announced that there were no reportable actions taken in Closed Session pursuant to the Brown Act.

ADJOURNMENT

The meeting was adjourned at approximately 6:39 p.m.

Kathleen Field, Board Secretary

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